

Privacy Notice for Victoria Bar Access Consultation

We will keep this privacy notice under regular review; it was last updated in August 2019. When we use your personal data, City of York Council (CYC) complies with data protection legislation, and is the registered 'Controller'. Our data protection notification is registered with the Information Commissioner's Office (ICO) – reference Z5809563.

Why will information be collected?

We are conducting a review of the entry and exit at Victoria Bar and as part of this process we want to find out if residents and local stakeholders of the Bishophill Area have any ideas to have considered as part of the process. We also wish to determine the preferred options.

Participation is voluntary and you can choose to provide as much or little information as you wish. You can withdraw your consent at any time, by contacting: victoriabar@york.gov.uk or 01904 55 4039.

What information will be collected?

We will ask for information (your ideas and views) relating to Victoria Bar for:

- Renewal of rising bollard resident access control infrastructure.
- Use of alternative technology to provide resident access control to Victoria Bar.
- Full closure of Victoria Bar to all motorised vehicles with enhanced urban realm.
- Exit only from Victoria Bar for all motorised vehicles with enhanced urban realm.
- Exit only from Victoria Bar for residents only with enhanced urban realm.
- Additional options suggested by residents of the Bishophill Area.

What will we do with the information?

The information we collect will be included in a report to the Executive Member for Transport so that the Member can make an informed decision on Victoria Bar Access. This report may be published publically. Any data for publication in the report or use outside of the authorised officers collecting the feedback will be anonymised and will not identify any individuals.

We will not use the data for any other purpose than stated and will not disclose to a third party i.e. other companies or individuals, unless we are required to do so by law for the prevention of crime and detection of fraud, etc.

Digital data will be collected via e-mail using victoriabar@york.gov.uk, hand written data will be collected via post at Victoria Bar Access, Transport Systems, Corporate Directorate of Economy and Place, West Offices, York, YO1 6GA and shall be scanned in and kept with the digital data. The physical letter will then be destroyed.

Where will the information be kept

We will keep the information you give us and your personal data in the council's secure network drive and make sure it can only be accessed by authorised staff.

How long will we keep the information?

We will keep the information you give us and your personal data for up to three years and then will securely destroy it. Where required or appropriate to, at the end of the retention period, we will pass onto the City Archives any relevant information.

Further Processing

If we wish to use your personal data for a new purpose, not covered by this Privacy Notice, we will provide you with a new notice explaining the purpose prior to commencing the processing and the processing conditions. Where and whenever necessary, we will seek your consent prior to the new processing.

Your rights

To find out about your rights under data protection law, you can go to the Information Commissioners Office (ICO) <https://ico.org.uk/for-the-public/>

You can also find information about your rights at <https://www.york.gov.uk/privacy>

If you have any questions about this email, want to exercise your rights, or if you have a complaint about how your information has been used, please contact us at

foi@york.gov.uk

or on 01904 554145 or write to:

Data Protection Officer

City of York Council

West Offices

Station Rise

York

YO1 6GA