

Privacy Notice for A64 Mesoscopic Model ANPR Survey

All City of York Council (CYC) Privacy Notices are regularly reviewed and this Privacy Notice was completed in April 2019. When we use your personal data, CYC complies with data protection legislation and is the registered 'Controller'. Our data protection notification is registered with the Information Commissioner's Office (ICO) – reference **Z5809563**.

Why is information being collected?

Highways England (HE) and City of York Council (CYC) are to carry out traffic surveys along the A64 from the A64/A1237 junction at Copmanthorpe to the A64/A1237 Junction at Hopgrove on Wednesday 8th May 2019. This is part of further evidence we are collecting on our road network to support York's Local Plan and plan proactively for other potential development that may impact on the A64.

This important evidence will allow us to identify traffic movements on this section of the road network and will be used as a baseline to forecast trip rates in future years. The council is undertaking this survey in order to carry out tasks in the public interest.

Automatic Number Plate Recognition (ANPR) cameras will be placed on the A64 and surrounding roads, either at the roadside or on bridges over the A64, to allow us to carry out these surveys. This collection and use of information is necessary for tasks we are carrying out in the public interest

For more information about the work visit www.york.gov.uk/localplan

If you would like to speak to a member of staff about the surveys please contact Ian Stokes (tel.: 01904 551429 email: ian.stokes@york.gov.uk)

What will we do with the information?

A specialist data capture and analysis company (Tracsis) will collect images through the use of automatic number plate recognition (ANPR) cameras (with a field of view sufficient to record the vehicle registration number (number plates) at various positions on different vehicles and the vehicle type). The data will be collected and transmitted for subsequent analysis by the specialist company using password-protected routers. At no time is ANPR data transferred outside of the UK for processing. Data will be anonymised or pseudonymised in the subsequent analysis and any personal data that has not been anonymised or pseudonymised will be destroyed within three months of completion of the data collection and analysis contract.

The data collected and analysed by the specialist company to track the movement of vehicles (but not the specific number plate associated with each vehicle) will be forwarded to the consultancy services provider commissioned by CYC and HE to generate origin-destination matrices for use in constructing the 'baseline' for the A64

mesoscopic model.

Reports and presentations will be provided to CYC and Highways England and we will never use any personal identifiable information in any reports or presentations.

We will not use the information collected for any other purpose than stated and will not disclose to a third party ie other companies or individuals, unless we are required to do so by law for the prevention of crime and detection of fraud, etc.

Storage of information

We will keep the information you give us in CYC's secure network drive and make sure it can only be accessed by authorised staff.

All post-survey ANPR processing and analysis is conducted in-house by the specialists company's dedicated Analysis team using software also developed in-house, with data stored its secure server.

How long will we keep the information?

We will only keep the information for as long as we need it, and for this survey any personal data will be destroyed securely and confidentially, within three months of completion of the data collection and analysis contract. The consultancy services provider will keep the information it receives from the specialist data capture company for as long as it remains relevant for proofing the mesoscopic model (typically up to 5 years).

Once data has been destroyed confirmation that it has been so done in a secure, confidential manner will be sent to CYC.

At the end of the surveying task, it is mutually agreed that both CYC and HE will receive copies of all anonymised data from the consultancy services provider. We will only keep the information for as long as we need it.

Where required or appropriate to, at the end of the retention period, we will pass onto the City Archives any relevant information.

Further processing

If we wish to use your personal data for a new purpose, not covered by this Privacy Notice, we will provide you with a new notice explaining the purpose prior to commencing the processing and the processing conditions. Where and whenever necessary, we will seek your consent prior to the new processing.

Your rights

To find out about your rights under data protection law, you can go to the Information Commissioners Office (ICO): <https://ico.org.uk/for-the-public/>

You can also find information about your rights at <https://www.york.gov.uk/privacy>
If you have any questions about this email, want to exercise your rights, or if you have a complaint about how your information has been used, please contact us at foi@york.gov.uk or on 01904 554145 or write to:

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City of York Council
West Offices
Station Rise
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