

Privacy Notice for York Central Infrastructure Engagement

This privacy notice was completed in March 2021 and will be regularly reviewed. When we use your personal data, CYC complies with data protection legislation and is the registered 'Controller'. Our data protection notification is registered with the Information Commissioner's Office (ICO) – reference **Z5809563**.

Why is information being collected?

City of York Council is working with Sisk and Sons to offer residents the opportunity to take part in an online event to learn more about and make any comments or concerns about the construction works taking place next to their properties as part of the York Central site.

What information will be collected?

For the online event, we will need to collect your name, address and contact details and at the event we will collect your opinions, thoughts and feedback.

What will we do with the information?

We are using the information you give us with your consent. You can withdraw your consent at any time by contacting yorkcentral@sisk.co.uk

The information we collect will be included in presentations, statistics and reports. Any presentations, reports and statistics for publication or use outside of the authorised council staff, will be anonymised and cannot be linked back to you or individuals. Reports containing anonymous information may also be shared with the general public and other organisations.

As we are working with Sisk and Sons, you can find their privacy information at [Privacy \(johnsiskandson.com\)](http://johnsiskandson.com)

The online event will be hosted using Zoom and you can find Zoom's privacy policy at <https://zoom.us/gdpr>

We will not use the information for any other purpose than set out in this privacy notice and will not disclose to any other third party i.e. other companies or individuals, unless we are required to do so by law for the prevention of crime and detection of fraud, or, in some circumstances, when we feel that you or others are at risk.

You can find out more about how the City of York Council uses your information at <https://www.york.gov.uk/privacy>

Storage of information

Your information will be kept securely and will only be accessed by those that are

authorised to.

How long will we keep the information?

Your information will only be kept for as long as it is needed and then it will be securely and confidentially destroyed.

However where required or appropriate, at the end of the retention period, we will pass onto the City Archives any relevant information.

Further processing

If we wish to use your personal information for a new purpose, not covered by this Privacy Notice, we will provide you with a new notice explaining the purpose prior to commencing the processing and the processing conditions. Where and whenever necessary, we will seek your consent prior to the new processing.

Your rights

To find out about your rights under data protection law, you can go to the Information Commissioners Office (ICO): <https://ico.org.uk/for-the-public/>

You can also find information about your rights at <https://www.york.gov.uk/privacy>

If you have any questions about this privacy notice, want to exercise your rights, or if you have a complaint about how your information has been used, please contact us at information.governance@york.gov.uk on 01904 554145 or write to: Data Protection Officer, City of York Council, West Offices, Station Rise, York YO1 6GA.