

## Update of Major Projects

Over the page is a summary of the Council's Major projects:

### Please note before reviewing the “Large” project information:

- The Summary of “Large” projects will evolve over time as projects progress, are completed and new projects are initiated and is provided to inform the committee in performing its role of risk and assurance of the project management approach.
- Any project that achieves a score of 106 or more out of 160 qualifies as a “Large” or Major project and is included in this list.
- Executive is responsible for scheme financing/policy and Scrutiny will perform detailed reviews of any relevant project.
- The status (RAG – Red, Amber or Green) is provided as an overview. (RAG description, below, as agreed at the July 2016 A&G committee)

Green	All the elements of delivery are within acceptable parameters.
Amber	There are risks/issues with one or more elements of delivery. There is a plan in place to bring the project back within acceptable parameters and it is in the control of the project team.
Red	There are issues with one or more elements of delivery and there is no plan in place to mitigate or there is a plan emerging, but it is out of the control of the project team

- Please note the Risk register extract is not included in the report for this period in preparation for the input of risk narrative in future versions of the report (starting December 2019). This is to better describe the position of challenges within the projects.

<b>Large projects summary</b>	<b>Previous period (RAG)</b>	<b>This period (RAG)</b>	<b>Direction of travel</b>
Older Person's Accommodation Phase 2(ASC)	Green	Green	Same
York Central	Amber	Amber	Same
Castle Gateway	Amber	Amber	Same
Local Plan	Amber	Amber	Same
Guildhall	Green	Green	Same
Community Stadium	Green	Green	Same
Adult Social Care – Future Focus	Green	Green	Same
Outer ring road (A1237)	Amber	Amber	Same
Housing Delivery Programme	Amber	Amber	Same
Centre of Excellence	Green	Green	Same
Provision of School Places 2017-2023	Amber	Amber	Same
Housing ICT Programme	Green	Amber	Worse
Smart Travel Evolution Programme (STEP)	Amber	Amber	Same
Flood Risk	Green	Green	Same
City Centre Access Project	Amber	Amber	Same
Parking Review	Green	Green	Same
Children in Care Residential Commissioning	Green	Green	Same
Inclusion Review	Green	Green	Same
Be Independent	Amber	Amber	Same
Procurement of MSA and Strategic Engagement Technology Partner		Green	

## Detailed Updates

<b>Project title</b>	Older Persons' Accommodation Programme Phase 2		
<b>Reporting period</b>	November 2019		
<b>Description</b>			
<p>To provide, and ensure the provision of, a range of accommodation to address the housing (and care) needs of the city's older residents. The Council's Executive on 30th July 2015 approved the Business Case for the Older Persons' Accommodation Programme in order to prepare the city for a 50% increase in the size of the over 75 population. This will:</p> <ul style="list-style-type: none"> <li>• Deliver a 10 unit extension and refurbishment of Lincoln Court Independent living scheme.</li> <li>• Build a 29 unit extension to the Extra Care scheme at Marjorie Waite Court, plus provide 4 bungalows on the site.</li> <li>• Carry out community and stakeholder engagement to establish the demand for specialist older person's housing and the issues facility residents of the city in relation to age related housing.</li> <li>• Complete procurement of a new residential care facility as part of the wider Health and Wellbeing Campus at Burnholme; and</li> <li>• Encourage the development of additional residential care capacity, extra care and age related housing, supporting older people to continue to live independently in their own home.</li> <li>• Complete the transfer of Haxby Hall care home to a care provider who will extend and enhance the provision on site.</li> <li>• Review the Council's Independent Living stock to ensure it meets the needs of existing and new tenants and to seek opportunities to increase its capacity.</li> </ul>			
<b>Overall status this period (Nov)</b>		<b>Overall status previous period (Oct)</b>	
<b>Current status</b>			
<b>Programme Wide</b>			
<ol style="list-style-type: none"> <li>1. The results of the city wide consultation into how and where our older residents want to live are being prepared for publication. The results have been presented to the Executive member for Adult Social Care and Health and have been discussed by Health and Adult Social Care policy and scrutiny committee. A meeting was also held with an Older Person's Accommodation Stakeholder Group who discussed the results in detail and shared views on the actions required.</li> </ol>			

2. Work has begun on the development of an Older Person's Accommodation directory in partnership with other housing providers and Age UK York. Housing management colleagues are also developing CYC publications to introduce residents to the accommodation options we have available.

### **Burnholme Health & Wellbeing Campus**

1. Care home construction progressing well.
2. The Sports centre redevelopment works are progressing well, work is due for completion on 29 November with handover to GLL expected to be on 1st January 2020.
3. GLL are preparing for their mobilisation of the site.
4. The pitches are establishing well and will be ready for use in September 2020.

### **Marjorie Waite Court extra Care scheme**

1. Work is progressing well on site.
2. 2 of the Bungalows are complete to first fix stage which will allow these units to be used as the site office. This means that the gym building can be demolished and construction can begin on that site.
3. The contractor is aiming to have the main body of the extension building water tight by the end of the year.
4. The project is being delivered with residents remaining in the existing part of the scheme. Residents are being kept informed throughout the process, and have been supported to adapt to the building changes.

### **Lincoln Court**

1. Work is progressing well on site.

### **New Independent Sector Provision**

1. JRHT extra care properties at new Lodge are now complete, apartments will be available for the Council to nominate tenants to in mid November.
2. Work is progressing well on site to construct a new care home on the former Fordlands care home site, with the accommodation due to open in spring 2020.
3. The programme has responded to a number of planning consultations encouraging the provision of older people's accommodation within large housing developments.

### **Future outlook**

1. Completion of the sports centre redevelopment work at Burnholme.

	<p>2. The results of the Older Person's Accommodation Survey being presented to Housing and community safety policy and scrutiny committee.</p> <p>3. Publication of CYC information about Extra Care and Independent Living Communities.</p> <p>4. The Council's first nominations to extra care accommodation at New Lodge in New Earswick.</p>
<b>Reports to</b>	Executive, CMT, Project Board, DMT
<b>Exec member</b>	Cllr. Carol Runciman and Cllr Denise Craghill
<b>Director responsible</b>	Corporate Director of Health, Housing and Adult Social Care: Sharon Houlden
<b>Dependencies</b>	Burnholme Health & Wellbeing Campus Capital Programme
<b>Link to paper if it has been to another member</b>	<p>Executive July 2015 <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=8840&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=8840&amp;Ver=4</a></p> <p>Executive October 2015 - Grove House and Oakhaven Older Persons' Homes <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=8842&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=8842&amp;Ver=4</a></p> <p>Executive July 2016 Demonstrating Progress on the Older Persons Accommodation Programme <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9303&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9303&amp;Ver=4</a></p> <p>Executive November 2016 (Willow house OPH) <a href="http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9307&amp;Ver=4">http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9307&amp;Ver=4</a></p> <p>Executive December 2016 - Older Persons' Accommodation Programme Update <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9308&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9308&amp;Ver=4</a></p> <p>Executive Feb 2017 - Sale of Land at Fordlands Road as Part of the Older Persons' Accommodation Programme <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9310&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9310&amp;Ver=4</a></p> <p>Executive March 2017 - Oakhaven Extra Care Facility: the sale of land to facilitate the development <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9311&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9311&amp;Ver=4</a></p>

	<p>Executive March 2017 - Burnholme: the sale of land to facilitate the development of a Care Home; agreement to management arrangements for the Community &amp; Library facilities; disposal of the Tang Hall Library site  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9311&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9311&amp;Ver=4</a></p> <p>Executive August 2017 - Investment in New Extra Care Accommodation for Older People at Marjorie Waite Court Following the Closure of Burton Stone Lane Community Centre  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10190&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10190&amp;Ver=4</a></p> <p>Executive August 2017 - A Further Phase of the Older Persons' Accommodation Programme Deciding the Future of Woolnough House Older Persons' Home .  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10190&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10190&amp;Ver=4</a></p> <p>Executive September 2017 - Demonstrating Delivery of the Older Persons' Accommodation Programme  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10191&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10191&amp;Ver=4</a></p> <p>Executive October 2017 - Disposal of Willow House, Walmgate, York  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10192&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10192&amp;Ver=4</a></p> <p>Executive December 2017 - A Further Phase of the Older Persons' Accommodation Programme: Deciding the Future of Windsor House Older Persons' Home  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10194&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10194&amp;Ver=4</a></p> <p>Executive January 2018 - Securing a Sustainable Future for Haxby Hall Older Persons' Home  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10195&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10195&amp;Ver=4</a></p> <p>Executive February 2018 – Disposal of Willow House  <a href="http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10196&amp;Ver=4">http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10196&amp;Ver=4</a></p> <p>Executive March 2018 - Investment at Lincoln Court to Create an Independent Living with Support Facility</p>
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<b>Project title</b>	York Central		
<b>Reporting period</b>	November 2019		
<b>Description</b>			
<p>York Central is a key strategic development site for economic growth and housing delivery for the city. The majority of the land is in the ownership of Network Rail and Homes England. CYC have a role to play in de-risking the site and accelerating delivery with public sector partners. In recent months, the site and the opportunity it presents have been positioned at all levels of Government as a priority site for support to enable delivery of locally-led regeneration and development schemes. The capacity for the site to contribute to the achievement of the local plan housing targets is also a key consideration.</p>			
<b>Overall status this period (Nov)</b>		<b>Overall status previous period (Oct)</b>	
<b>Current status</b>			
<ul style="list-style-type: none"> <li>• The Outline Planning Application was approved by Planning Committee in March 2019. The Reserved Matters Application for phase 1 off plot infrastructure is being prepared and will be submitted in February 2020.</li> <li>• John Sisk Ltd have been appointed as infrastructure delivery partner for Phase 1 Infrastructure on PCS, looking at Value Engineering, Buildability, and risk management.</li> <li>• The WY+TF Full Business Case has been conditionally approved by WYCA.</li> <li>• HIF decision awaited.</li> </ul>			
<b>Future outlook</b>			
<ul style="list-style-type: none"> <li>• Early Contractor Involvement Continues with John Sisk Ltd considering Value Engineering, Buildability, and Risk Management for the Phase 1 Off Plot Infrastructure, to inform costs and the RMA submission.</li> <li>• Rail Spur to NRM under going design development.</li> <li>• Planning S106 remaining residual issues to be concluded.</li> <li>• WYCA funding engagement on discharging conditions on-going.</li> <li>• Discussions with Millennium Green Trust on Long Stop date revision on-going.</li> </ul>			
<b>Reports to</b>	York Central government structures and the Executive.		
<b>Exec member</b>	Cllr Keith Aspen		
<b>Director responsible</b>	Neil Ferris – Corporate Director of Economy and Place		

<b>Dependencies</b>	Local Plan Policy, Economic Strategy, City Transport Policy and external funding bids.
<b>Link to paper if it has been to another member</b>	<p>Executive December 2015 – York Central and Access Project  <a href="http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MIId=8844&amp;Ver=4">http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MIId=8844&amp;Ver=4</a></p> <p>Executive July 2016 – York Central  <a href="http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MIId=9303&amp;Ver=4">http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MIId=9303&amp;Ver=4</a></p> <p>Executive November 2016          Consultation on access options          Third party acquisitions  <a href="http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MIId=9307&amp;Ver=4">http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MIId=9307&amp;Ver=4</a></p> <p>Executive July 2017: Project and Partnership Update  <a href="http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MIId=10188&amp;Ver=4">http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MIId=10188&amp;Ver=4</a></p> <p>Executive November 2017 - Preferred Access Route and Preparation for Planning  <a href="http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MIId=10193&amp;Ver=4">http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MIId=10193&amp;Ver=4</a></p> <p>Executive March 2018 - York Central Access Construction  <a href="http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MIId=10189&amp;Ver=4">http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MIId=10189&amp;Ver=4</a></p> <p>Executive June 2018 – Masterplan and Partnership Agreement  <a href="http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MIId=10469&amp;Ver=4">http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MIId=10469&amp;Ver=4</a></p> <p>Decision Session August 2018 – York Central Design Guidelines  <a href="http://modgov.york.gov.uk/ieListDocuments.aspx?CId=875&amp;MIId=10847#A149619">http://modgov.york.gov.uk/ieListDocuments.aspx?CId=875&amp;MIId=10847#A149619</a></p> <p>Executive August 2018          York Central Update – Western Access  <a href="http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MIId=10471&amp;Ver=4">http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MIId=10471&amp;Ver=4</a></p>

	<p>Executive November 2018 – York Central Enterprise Zone investment Case <a href="http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10474&amp;Ver=4">http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10474 &amp;Ver=4</a></p> <p>Executive January 2019 York Central Partnership Legal Agreement <a href="http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10476&amp;Ver=4">http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10476 &amp;Ver=4</a></p> <p>Executive July 2019 York Central Partnership Update <a href="http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=11107&amp;Ver=4">http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=11107 &amp;Ver=4</a></p>
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<b>Project title</b>	Castle Gateway		
<b>Reporting period</b>	November 2019		
<b>Description</b>			
<p>City of York Council (CYC) are one of the principal land owners in the area around Piccadilly, the Eye of York, St George's Field and the Foss Basin. This area is being referred to as the "Castle Gateway" and many parts of the area are underused, semi derelict or of poor quality. Many of the properties are for sale or owned by investors and there is a risk that the area will continue to be blighted or that important sites will be developed in a piecemeal manner. The area is urgently in need of a fresh vision to improve the locality and create a socially and economically sustainable future. As the principal landowner, CYC will be instrumental in delivering a joined-up regeneration of the area which will maximise social and economic benefits for the City.</p>			
<b>Overall status this period (Nov)</b>		<b>Overall status previous period (Oct)</b>	
<b>Current status</b>			
<b><u>Work Package 1</u></b>			
<p><b>St George's Field</b> - The planning application for the multi-storey car park was submitted in mid-September. This represented a major milestone in the delivery of the Castle Gateway regeneration and followed significant engagement with key stakeholders and statutory bodies to resolve the constraints and issues relating to this complex site.</p>			
<p><b>Castle Mills</b> - the planning application is complete and will be submitted the week commencing 11 November 2019. This again represents a major milestone in the delivery of the project.</p>			
<p><b>Fishergate junction improvements</b> - WSP have submitted the outline business case to the West Yorkshire Transport Fund for the junction improvements and other highway interventions in the Castle Gateway. This is again a major project milestone as it represents a key funding source for the Castle Gateway.</p>			
<p><b>Public engagement</b> - The summer of events designed to provide the public brief which will shape the new public space at Castle Car Park have now completed, and the draft public brief is in the process of being finalised for release.</p>			

**Delivery strategy** - a report was scheduled to be taken to the Executive in December setting out the outline business case for the whole masterplan and the detailed business case for work package 1. However, due to the impending general election this meeting has been cancelled, and instead it will be taken to January's Executive.

### **Future outlook**

**St George's Field and Castle Mills** – officers will continue to respond to any comments or objections relating to the planning applications and will work with planning officers to resolve any issues to ensure the successful achievement of planning permission.

**Castle Gateway events** - the programme of events funded through the Leeds City Region Business Rates Pool fund will continue with the next event launching in November. Conflux is an app based digital experience using spoken words and imagery to explore the history and stories of the Castle Gateway. This is a self-guided experience which is due to run for a year.

**Delivery strategy** - the financial modelling and options appraisals are ongoing to establish the recommended delivery strategy for work package 1 which, subject to Executive approval, will be taken to the Executive in January.

### **Reports to**

The Executive sponsor for the Castle Gateway is the Leader of the Council in his remit as Executive Member for Finance and Performance. The Executive have approved a whole series of recommendations over the last three years to advance the project, with delivery of these being the responsibility of the Castle Gateway Working Group. This working group was established in January 2017 and serves as the project board and meets on a monthly basis. It is chaired by the Director for Economy and Place, and the wider interests of the council are represented by the Assistant Directors for Regeneration and Asset Management; Planning and Sustainable Development; and Transport, Highways and the Environment. The group also has Heads of Service for legal, finance and property.

The working group is the key interface point with wider stakeholders, with the project manager and Assistant Director for Regeneration and Asset Management

	<p>chairing the Castle Gateway Advisory Group (which consists of key stakeholders and principal custodians of the city) and the My Castle Gateway public engagement partnership. The interests of the formal partnership with York Museums Trust will also be represented by the same individuals and outcomes and decisions fed back in to the working group.</p> <p>The Castle Gateway project manager has defined expenditure levels under the Council's Contract Procedure Rules. Any decisions that are outside the remit of previous recommendations from the Executive are taken to the appropriate decision making route as set out by the council's governance and decision making framework. Dependent on the nature and scope of the issue this may be an officer decision, Executive Member decision, or require a full Executive decision.</p>
<b>Exec member</b>	Cllr Nigel Ayre
<b>Director responsible</b>	Neil Ferris – Corporate Director of Economy and Place
<b>Dependencies</b>	Local Plan Policy, City Transport Policy
<b>Link to paper if it has been to another member meeting</b>	<p>Executive October 2015 - York's Southern Gateway  <a href="http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=8842&amp;Ver=4">http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=8842&amp;Ver=4</a></p> <p>Executive November 2016 - Land Assets on Piccadilly  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9307&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9307&amp;Ver=4</a></p> <p>Executive January 2017 – Update York Castle Gateway  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9309&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9309&amp;Ver=4</a></p> <p>Executive August 2017 - Proposed Temporary Use of Part of Castle Car Park  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10190&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10190&amp;Ver=4</a></p> <p>Executive April 2018 - Castle Gateway Masterplan  <a href="http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10197&amp;Ver=4">http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10197&amp;Ver=4</a></p> <p>Executive October 2018 - Proposed Temporary Uses of Part of Castle Car Park  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10473&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10473&amp;Ver=4</a></p>

<b>Project title</b>	Local Plan		
<b>Reporting period</b>	November 2019		
<b>Description</b>			
<p>The 'Local Plan' is a citywide plan which sets the overall planning vision and the spatial land use strategy for the city. It provides a portfolio of both housing and employments sites for at least a 15 year period and will set the Green Belt boundaries for York. In addition it incorporates both policies and approaches to set the context for development management decisions. Effectively, it sets out the opportunities and policies on what will or will not be permitted and where, including new homes and businesses.</p> <p>The Local Plan must be accompanied by an infrastructure delivery plan setting out the Council's approach to strategic infrastructure and its funding. All housing and employments sites included must be viable and deliverable this is directly linked to future approaches to planning gain i.e. CiL and S106.</p> <p>In response to both the Council resolution in autumn 2014, and the changed national and local context, officers have initiated or a series of work streams to inform the next stages of plan production. This relates to housing need, economic growth and the related need for employment land, and detailed site assessments.</p> <p>The production of the plan has to be in accordance with statute and national guidance. This includes a legal requirement to work with neighbouring authorities. It also means that the plan must be subject to Sustainability and Environmental Assessments. It will also ultimately be subject to an independent examination by a government inspector.</p>			
<b>Overall status this period (Nov)</b>		<b>Overall status previous period (Oct)</b>	
<b>Current status</b>			
<p>The Inspectors have now considered all of the representations made during the consultation on the modifications, which ended on 22 July 2019. The Inspectors are now preparing for the first stage of hearings, which will address Duty to Co-operate, Green Belt and Housing Need. Provisional dates have been agreed for these initial hearings to be held on selected days over a two week period, commencing on 10 December 2019 at York Racecourse.</p>			
<b>Future outlook</b>			

Appointed planning inspectors are undertaking an independent examination of York's Local Plan. It is now confirmed that phase 1 of hearings of the City of York Local Plan will commence 10 December and are expected to finish week ending 20 December.

More information about the hearings including a detailed timetable for the sessions is available to view at: [www.york.gov.uk/localplanexamination](http://www.york.gov.uk/localplanexamination)

The Local Plan sets strategic priorities for the whole city and forms the basis for planning decisions; it must be reviewed at regular intervals to be kept up to date.

The informal debates (hearing sessions) are discussing the principal matters identified by the inspectors.

These sessions are covering key matters such as:

- legal compliance
- housing need
- the York Green Belt.

Participants are on an invitation basis only, but the hearings themselves are open to members of the public to attend.

The inspectors will take into account the comments submitted to-date, as far as they relate to soundness considerations such as whether the plan is justified, effective and consistent with national policy.

<b>Reports to</b>	Executive, Local Plan Working Group
<b>Exec member</b>	Cllr. Keith Aspden, Cllr Andrew Waller and Cllr Nigel Ayre
<b>Director responsible</b>	Neil Ferris – Corporate Director of Economy and Place
<b>Dependencies</b>	Deliverability of York Central
<b>Link to paper if it has been to another member meeting</b>	Executive July 2015 <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=8840&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=8840&amp;Ver=4</a>  Executive June 2016 City of York Local Plan – Preferred Sites Consultation <a href="http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9191&amp;Ver=4">http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9191&amp;Ver=4</a>

Executive December 2016 – Update on Preferred Sites Consultation and Next Steps

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9308&Ver=4>

Executive January 2017 - Update on Local plan

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=9309&Ver=4>

Executive July 2017

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10188&Ver=4>

Local Plan Working Group January 2018

<http://democracy.york.gov.uk/documents/s120857/LP%20LPWG%20FINAL%20REPORT.pdf>

Executive January 2018 - Update

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10195&Ver=4>

Executive May 2018

City of York Local Plan – Submission

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10198&Ver=4>

Executive September 2018

Supplementary Planning Documents to support the emerging York Local Plan

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10472&Ver=4>

Executive March 2019 - Update

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MId=10479&Ver=4>

<b>Project title</b>	The Guildhall		
<b>Reporting period</b>	November 2019		
<b>Description</b>	<p>City of York Council vacated the Guildhall in April 2013, moving to West Offices as part of the Admin Accommodation programme, in order to make approx. £1m pa savings. An evaluation of potential future uses had already been undertaken, and following further feasibility work and review a decision on the Future of the complex was taken by Executive in October 2015. Approval was granted for detailed project development work to secure the future of the Guildhall as a serviced office venue; with virtual office and business club facilities, maximising the benefits of the different spaces within the complex, its heritage appeal, and also ensuring ongoing council use and public access in a mixed use development.</p>		
<b>Overall status this period (Nov)</b>		<b>Overall status previous period (Oct)</b>	
<b>Current status</b>	<p><b>Statutory Consents / Approvals</b></p> <ul style="list-style-type: none"> <li>• Executive approval February 2019 to advance to the construction stage.</li> <li>• Planning and LBC approvals granted 16 Feb 17.</li> <li>• Executive approval for scheme delivery 16 Mar 2017.</li> <li>• Full Council approval of budget requirement 30 Mar 2017.</li> <li>• Grant Agreement letter signed with WYCA 7 Apr 2017 securing £2.347m of LGF funding from LCR LEP to support project delivery.</li> </ul> <p><b>Project Progress</b></p> <p>Construction commenced on the 16th of September 2019.</p>		
<b>Future outlook.</b>	<p>Construction programme weeks 8-12 to include; completion of temporary site accommodation underpinning of the north tower and partial demolition of the south range.</p>		
<b>Reports to</b>	The Guildhall board reports to Economy and Place DMT and PM updates Executive member and Executive when required for updates and approvals.		
<b>Exec member</b>	Cllr Nigel Ayre		

<b>Director responsible</b>	Neil Ferris – Corporate Director of Economy and Place
<b>Dependencies</b>	Local plan
<b>Link to paper if it has been to another member meeting</b>	<p>Executive October 2015  <a href="http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=8842&amp;Ver=4">http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=8842&amp;Ver=4</a></p> <p>Scrutiny – 13 June 2016  <a href="http://modgov.york.gov.uk/ieListDocuments.aspx?CId=144&amp;MId=9420&amp;Ver=4">http://modgov.york.gov.uk/ieListDocuments.aspx?CId=144&amp;MId=9420&amp;Ver=4</a></p> <p>Exec – 14 July 2016  <a href="http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9303&amp;Ver=4">http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9303&amp;Ver=4</a></p> <p><b>Planning application links</b></p> <p>16/01971/FULM   Alterations and refurbishment of Guildhall complex to create conference rooms, meeting rooms and offices, refurbishment and part rebuild of existing south range to provide cafe and ancillary accommodation, and erection of extension on north side of complex to form restaurant and office accommodation  The Guildhall Coney Street York YO1 9QN  <a href="https://planningaccess.york.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=OCD5KESJMZK00">https://planningaccess.york.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=OCD5KESJMZK00</a></p> <p>16/01972/LBC   Alterations and refurbishment of Guildhall complex to create conference rooms, meeting rooms and offices, refurbishment and part rebuild of existing south range to provide cafe and ancillary accommodation, and erection of extension on north side of complex to form restaurant and office accommodation  The Guildhall Coney Street York YO1 9QN  <a href="https://planningaccess.york.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=OCD5LDSJMZL00">https://planningaccess.york.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=OCD5LDSJMZL00</a></p> <p>Executive March 2017 – The Development of the Guildhall Complex  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9311&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9311&amp;Ver=4</a></p> <p>Executive May 2018: The Development of the Guildhall Complex  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10198&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10198&amp;Ver=4</a></p>

	<p>Executive February 2019: Redevelopment Tender Evaluation &amp; Project Business Plan Appraisal <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=11007&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=11007&amp;Ver=4</a></p>
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<b>Project title</b>	Community Stadium		
<b>Reporting period</b>	November 2019		
<b>Description</b>			
<p>The Community Stadium project will deliver a new football and rugby stadium for professional sport and community sport and leisure facilities for the city of York. The project also includes a new athletics facility for use by York Athletic Club as well as many community uses and work with community partners.</p> <p>The core project objectives are to provide a new Community Stadium within a new leisure facility complex on the grounds of the existing Huntington Stadium / Waterworld swimming pool.</p> <p>This project represents an opportunity to create one of the country's most far reaching community stadium complexes.</p>			
<b>Overall status this period (Nov)</b>			<b>Overall status previous period (Oct)</b>
<b>Current status</b>			
<p>In the last six months of the project progress has been made as follows:</p> <ul style="list-style-type: none"> <li>• Internal fit outs and structure are progressing.</li> <li>• Tenant now secured for the lantern unit with legal agreements ready for execution.</li> <li>• Additional tenant for the lantern remainder area now being progressed as well as gym usage.</li> <li>• Build delay now confirmed on the stadium and leisure site with delay currently being notified by the GLL consortium. This is subject to further review and scrutiny. Confirmation of full delay and completion is awaited from GLL.</li> <li>• Original deadline of May 2019 for build completion has passed.</li> <li>• Build now expected end of 2019 build completion.</li> <li>• Pitch construction now complete.</li> <li>• Floodlights all in and complete.</li> <li>• All 3 pools complete.</li> <li>• Seats now complete in 3 stands with final stand complete within 1 week.</li> </ul>			
<b>Future outlook.</b>			
<p>The next steps for the project are as follows:</p>			

	<ul style="list-style-type: none"> <li>• Seats complete by end of 2019.</li> <li>• Pitch construction to June 2019, now complete.</li> <li>• Completion of the road and connections build by end of 2019.</li> <li>• Completion of the commercial build by end of December 2019.</li> <li>• Confirmation of tenants for the commercial unit by end of 2019.</li> <li>• Lantern tenant now confirmed with additional tenant now progressing.</li> <li>• Confirmation of sponsorship and naming by end of 2019.</li> <li>• Stadium and leisure site build completion expected by end of 2019.</li> <li>• Commercial tenants fit out July 2019 to March 2020.</li> <li>• Stadium, Leisure and Hub Tenant fit out expected early 2020.</li> <li>• Stadium and leisure Site predicted open and operational early 2020.</li> <li>• Commercial site Cinema predicted opening December 2019 onwards, rest to follow early 2020.</li> </ul>
<b>Reports to</b>	Project team report to the Director of Finance and prepare reports to the project Board. The project Board Chair updates Exec and Full Council when needed. Subject to Audit and Governance scrutiny.
<b>Exec member</b>	Cllr. Nigel Ayre
<b>Director responsible</b>	Ian Floyd – Deputy Chief Executive & Director of Customer & Corporate Services
<b>Dependencies</b>	Yearsley review. The continued operation of Yearsley is Potentially linked to the DBOM contract proposed.
<b>Link to paper if it has been to another member meeting</b>	<p>Full Council March 2016  <a href="http://modgov.york.gov.uk/ieListDocuments.aspx?CId=331&amp;MId=8836&amp;Ver=4">http://modgov.york.gov.uk/ieListDocuments.aspx?CId=331&amp;MId=8836&amp;Ver=4</a></p> <p>Executive December 2016 – Update report  <a href="http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9308&amp;Ver=4">http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9308&amp;Ver=4</a></p> <p>Executive March 2017  <a href="http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9311&amp;Ver=4">http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9311&amp;Ver=4</a></p> <p>Executive July 2017  Community Stadium &amp; Leisure Facilities Report  <a href="http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10406&amp;Ver=4">http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10406&amp;Ver=4</a></p> <p>Executive October 2017  Community Stadium Project Report  <a href="http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10192&amp;Ver=4">http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10192&amp;Ver=4</a></p>

	<p>Executive 27<sup>th</sup> September 2018 Community Stadium Project Update <a href="http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10472&amp;Ver=4">http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10472 &amp;Ver=4</a></p>
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<b>Project Title</b>	ASC - Future Focus
<b>Reporting period</b>	November 2019
<b>Description</b>	
<p>Demand for Adult Social Care rises each year. People are living longer into old age requiring support, there are more people living longer with complex long term conditions and there are increasing numbers of young adults in transition to adult services with complex needs.</p> <p>This increased demand for services coincides with significant financial pressure arising from reduced Local Authority funding, legislative changes driven by the Care Act and an increased public expectation of Adult Social Care and rightly an expectation of high quality, personalised and flexible support for those who are eligible for care.</p> <p>The goal of health and care services is to help older, vulnerable or disabled adults who have ongoing support needs to live well and have a good life. A “good life” means living independently at home wherever possible, with opportunities to spend time with other people and to do things which are meaningful to that individual.</p> <p>Current ways of supporting adults do not consistently result in everyone achieving all of their goals and living well where they want to live. People and families are not always helped enough to look after themselves and each other. Services can be overly paternalistic and lack the choice and control that services users rightly demand.</p> <p>Social care is often a vital part of enabling people to live independent lives but it is far from being the only component to enable people to live fulfilled lives. We must be ready to have different conversations which take full account people’s assets, strengths, knowledge and skills to build and harness the contributions of people, their personal networks, social capital and their local communities. This will support greater wellbeing and independence.</p> <p>The nature and scale of these challenges requires a fundamental shift in how Adult Social Care is delivered to ensure financial sustainability and to help those with social care needs, their families and carers have a better quality of life.</p> <p>There is an emerging consensus that community based models of social work based on Asset Based Conversations that will support a collaborative approach alongside communities, families and carers are the most effective</p>	

way to approach the challenges outlined above. A review of national best practice and emerging evidence to identify the elements of such approaches that are likely to be of key importance for any operating model that seeks achieve both improved lives and financial sustainability for Adult Social Care.

To be successful this will entail:

Changing culture and reducing bureaucracy, with an emphasis on having deeper and more specific conversations based upon what people, their families and carers want in terms of their outcomes;

Focussing on maximising the Assets, Skills Knowledge and Strengths of individuals and their communities in maintaining health, wellbeing and independence and thereby helping people develop and maintain skills that will maximise their independence in the long term;

Reaching people earlier and being more accessible in local communities;

Helping people access community solutions and improve their connections with others to reduce isolation and loneliness;

Emphasising the importance of being highly responsive when people are in crisis and developing a plan that helps them to regain as much independence as possible;

Making the best use of digital and technological solutions to support employees to be more effective and efficient in their work, and help people lead independent lives.

Working closely with Community and Health Partners to make best use of resources and ensure that people receive the right care, in the right place at the right time.

Overall status this period (Nov)		Overall status previous period (Oct)	
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**Current status**

**Progress**

A workshop to check scope and delivery of 3 major activity from the last 6 months of the programme was held in the last period. This entailed examining the fit of CLS reviews, the continuing work with the Learning Disability team, alongside visions and work streams of managing care at crisis and the emergence of the new work stream - Preparation for Adulthood. This was a useful session and has led to distinct planning of the

new work stream.

### **LD review**

- Identifying reviews to be completed using review matrix. Initially starting with people with higher cost and complexity, staff have utilised strength based methods to identify if these can affect a positive and beneficial outcome in either of these areas for the residents
- Attendance at reviews to support with other workers with using a strength based approach. (4 completed this month)
- Continuing to support LD team with working in strength based/CLS approach.
- Supporting LD team with areas of mosaic they are not familiar with

### **Paper work / ICT**

- 15<sup>th</sup> Oct 19 – CAB authorisation for change request completed
- 15<sup>th</sup> Oct 19 – ‘Non-production’ build of workflow completed by ICT systems support
- 17<sup>th</sup> Oct 19 – UAT for non-production build completed
- 21<sup>st</sup> Oct 19 – System user ‘awareness’ sessions completed
- 24<sup>th</sup> Oct 19 – Initial data entry of finance information into SP template – completed
- 31<sup>st</sup> Oct 19 – Final technical testing of SP and other form templates in upgraded Mosaic 5.17 environment - completed
- *Ongoing – validation of finance information in SP template*
- *Ongoing – definition of arrangements for ongoing maintenance of SP template*

### **CLS And Review:**

- Continuing staff consultation on FF programme
- Working alongside Mental Health management team to align FF and MH objectives
- Developing FF Programme plan and clarifying priorities
- Developing innovation sites – particular work around "no permanent placements"
- Attended All Age LD strategy launch
- Developing Open Dialogue Model training offer (liaison with potential trainer)
- Supported x2 test sessions for support plan paperwork
- Set up regular meetings with LACs to ensure strategic overlap of agendas/better working relationships
- Work with Consultant re workforce issues in relation to strengths based model
- Attended PfA workshop and PfA planning session

- Shadowing of TPs and ASCCT ongoing support work
- Liaison with WDU re training requirements
- Planning of peer forum
- Attendance and presentation at ASCCT away day
- Developing audit process for new approach

### **Additional- Preparation for Adulthood.**

A vision and planning session was held for ASC members of the team to address the brief handed down from the Assistant Directors. This now forms a significant part of the vision and planning.

### **Future outlook**

The following activities against the programme workstreams are due for completion this month.

### **Paperwork and Systems**

Agreed revised timeline for the paperwork is:

- 8<sup>th</sup> Nov 19 – Confirm go-live plans for strengths-based paperwork
- 11<sup>th</sup> Nov 19 – Send out update on go-live date for strengths-based paperwork
- 30<sup>th</sup> Nov 19 (latest) – Complete go-live of strengths-based paperwork

### **LD reviews**

- Peer support session-NDTI-07/11/19
- Peer support session NDTI- 02/12/2109
- Further development on forms that are sent to providers/individuals before reviews to provide information for the meeting
- Continuing strength based reviews month to target individuals of high and low cost and complexity
- Continuing to support LD team with working in strength based/CLS approach
- Attending NDTI national gathering in Edinburgh 12/13th November

### **Strength Based reviews & CLS**

- Agreeing final priorities for programme plan with senior management for next 5 months and responsibilities outside of this
- Attendance of NDTI national gathering
- Start of Peer Practise Forum
- Start of Innovation Sites re how we provide ongoing support
- Development of supervision policy
- Application of strengths based audits to new paperwork
- Involvement with Multiple and Complex Needs project

- Starting work around how we embed strengths based approaches in Provider contracts
- Resolving issues around Invoice Variation tasks

### **Preparation for Adulthood**

- Agree scope of operations and use this to establish stakeholder group, senior owner, and appoint business change manager (lead PFA operational resource)
- Commission required Information collection and analysis to support and detail size and make up of team
- Get commitment of resources for ongoing team
- Establish project overview of this new work stream
- Create detailed 3 month plan

### **York Model**

A report of the options will be tabled at CMT on 20th November for comment and direction of next steps.

<b>Reports to</b>	The Programme uses existing Management Structures in the HHASC Directorate and uses DMT as its Programme Board.
<b>Exec member</b>	Cllr. Carol Runciman
<b>Director responsible</b>	Sharon Houlden: Corporate Director of Health, Housing and Adult Social Care
<b>Dependencies</b>	Market development, Comprehensive Information, Advice and Guidance for ASC
<b>Link to paper if it has been to another member meeting</b>	Additional Adult Social care Support and Resources Executive May 2018 <a href="http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10198&amp;Ver=4">http://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10198&amp;Ver=4</a>

<b>Project title</b>	Outer Ring Road (A1237)		
<b>Reporting period</b>	November 2019		
<b>Description</b>			
<p>This project increases the capacity of 7 roundabouts on the ring road to reduce orbital and radial journey times. Upgrades would be to a similar standard to the A59 and A19 roundabouts with 3 lane approaches and 2 lane exits on the A1237. The enhancements will be designed to accommodate future dualling where possible.</p>			
<b>Overall status this period (Nov)</b>		<b>Overall status previous period (Oct)</b>	
<b>Current status</b>			
<ul style="list-style-type: none"> <li>• Following acceptance by the Highway Authority (September Exec Decision Session) of the Jcn 3 Clifton Moor design, some clarifications on individual elements are being pursued e.g.drainage, landscaping, NMU routes and Clifton Moor traffic analysis.</li> <li>• Negotiations with landowners at Jcn 7 Monks Cross are still in progress to enable the acquisition of land. The project team continue to engage with the landowners and some progress has been made in the period.</li> <li>• Continuation of design and development work for upgrading Jcn 4 Wigginton Rd.</li> <li>• Further work on drafting the CPO for Jcn 7 Monks Cross has been undertaken.</li> <li>• A Final Business Case for Jcn 3 Clifton Moor was prepared and submitted to WYCA.</li> </ul>			
<b>Future outlook</b>			
<ol style="list-style-type: none"> <li>1. Continue negotiations for land acquisition at all available sites.</li> <li>2. Consider impact of future dualling proposals on the junction upgrade scheme.</li> <li>3. Address outstanding design issues at Jcn 3 Clifton Moor and prepare report to Members.</li> <li>4. Seek completion of design for Jcn 4 Wigginton Road to achieve design freeze in order to share with Members.</li> <li>5. Prepare for and attend assessment meetings at WYCA about Phase 3 FBC Clifton Moor.</li> <li>6. Finalise reports to CYC Executive about CPO at Jcn 7 Monks Cross.</li> </ol>			

7. Plan and prepare for invitation to tender for junction up grade at Jcn 3 Clifton Moor.	
<b>Reports to</b>	Project reports into the Transport board, Project Board and Lead Members Board
<b>Exec member</b>	Cllr Andy D'Agorne
<b>Director responsible</b>	Neil Ferris – Corporate Director of Economy and Place
<b>Dependencies</b>	LTP4, Local plan
<b>Link to paper if it has been to another member meeting (e.g. executive, council, a scrutiny committee)</b>	<p>Executive July 2017 - Proposed York Outer Ring Road Improvements / Approach to Deliver  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MIId=10188&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MIId=10188&amp;Ver=4</a></p> <p>Executive December 2018  A1237 Outer Ring Road – Dualling Update  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MIId=10475&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MIId=10475&amp;Ver=4</a></p> <p>Executive September 2019  York Outer Ring Road Improvements Update  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MIId=11109&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MIId=11109&amp;Ver=4</a></p>

<b>Project title</b>	Housing Delivery Programme		
<b>Reporting period</b>	November 2019		
<b>Description</b>			
The accelerated delivery of mixed tenure housing across multiple sites in the city.			
<b>Overall status this period (Nov)</b>		<b>Overall status previous period (Oct)</b>	
<b>Current status</b>			
<p>The multidisciplinary design team have continued to work on the Burnholme and Duncombe Barracks sites. Information and views provided to the team from the first public engagement events 'Meet the Design Team' has informed this work. Initial ideas will be presented at the stage 2 public engagement events and residents and other interested local stakeholders will be asked to actively contribute to the design process and to share ideas and knowledge.</p> <p>A 'Meet the Design Team' event has been organised for the Ordnance Lane site following Executive approval in September to progress the public engagement and design work for this site.</p> <p>The marketing for the six self build plots at Lowfield has been made live. Residents are able to make bids on the plots until the end of November. Open days have been arranged for some Saturdays in November for residents to be able to see the self build plots which are for sale.</p> <p>A 'Meet the Contractor' event was held in relation to the Lowfield site. This was an opportunity for local residents to meet our appointed contractor, Wates, and to have any queries answered before house building works start on site.</p>			
<b>Future outlook</b>			
<ul style="list-style-type: none"> <li>• Three public engagement events will be held. One for each of the Burnholme, Duncombe Barracks and Ordnance Lane sites. This will enable design work to continue and will inform pre-application discussions with the the Planning Department. This will be supported by cost analysis and financial modelling.</li> <li>• Bidding will close for the six self build plots at Lowfield and the bids assessed.</li> </ul>			

<ul style="list-style-type: none"> <li>Wates will take control of the Lowfield Green site and will begin to set up their site compound.</li> </ul>	
<b>Reports to</b>	Project team consisting of officers at the council who will advise on specialisms such as legal, housing, finance, and procurement. This project team feeds into the Housing Delivery Programme Board, which consists of senior officers and managers. The board guides decisions shaping the programme, setting objectives, scope, and timelines for projects. The board reports into the HCA as part of the partnership arrangement as well as One Public Estate. When milestones are met the programme will report into 'Capital and Asset Board' and 'Health, Housing and Adult Social Care' and 'Employment and Place' Management Teams for co-ordination and major project issues. Decisions taken by the Council Management Team followed by Executive.
<b>Exec member</b>	Cllr. Denise Craghill
<b>Director responsible</b>	Sharon Houlden: Corporate Director of Health, Housing and Adult Social Care
<b>Dependencies</b>	None
<b>Link to paper if it has been to another member meeting</b>	<p>March 2017 Executive Meeting  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9311&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9311&amp;Ver=4</a></p> <p>December 2017 Executive Meeting</p> <ul style="list-style-type: none"> <li>- Delivering Health and Wellbeing facilities for York</li> <li>- Establishing a Delivery Model and the Scope of the Programme</li> <li>- Delivering the Lowfield Scheme</li> </ul> <p><a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10194&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10194&amp;Ver=4</a></p> <p>July 2018 Executive Meeting - Proposals  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10470&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10470&amp;Ver=4</a></p> <p>October 2018 Executive Meeting - Duncombe Barracks, Burton Stone Lane  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10473&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10473&amp;Ver=4</a></p> <p>January 2019 Executive Meeting- Building More Homes</p>

	<p>for York – removal of the HRA borrowing cap <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10476&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10476&amp;Ver=4</a></p> <p>September 2019 Executive Meeting - Housing Delivery Programme Update <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=11109&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=11109&amp;Ver=4</a></p>
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<b>Project title</b>	Centre of Excellence		
<b>Reporting period</b>	November 2019		
<b>Description</b>	<p>City of York Council with its partners are planning to:</p> <ol style="list-style-type: none"> <li>a. Deliver a feasibility study to explore the opportunities and benefits of building a Specialist Disabled Children Short Break Facility in York.</li> <li>b. To expand the Family Intensive Rapid Support Team (FIRST) to incorporate a therapeutic short break residential element and to explore the opportunities and benefits of increasing the service offer to neighbouring Local Authorities across the region.</li> </ol> <p>The project is part of the wider development of services for disabled children and young people across the city and provides the council with an opportunity to:</p> <ul style="list-style-type: none"> <li>– Invest capital in developing a ‘Disability Centre of Excellence’ which has the potential to be a leader in innovative practice both regionally and nationally.</li> <li>– Make York Home for more disabled children and young people by reducing out of Area placements.</li> <li>– Develop and invest in service provision in order to generate future savings and income generating potential.</li> <li>– Deliver better outcomes for disabled children and young people including those with the most complex needs.</li> </ul> <p>FIRST is a specialist Clinical Psychology led service that supports families with children/ young people who have a learning disability, autism and the most complex behavioural needs. FIRST provides intensive assessment and intervention for children and their family at the point of potential placement breakdown.</p> <p>The proposed Specialist Disabled Children Short Break Facility would potentially incorporate and replace the short break residential provision currently provided at The Glen and Glen House.</p>		
<b>Overall status this period (Nov)</b>		<b>Overall status previous period (Oct)</b>	
<b>Current status</b>			

**Finance**

- Client contingency is being monitored closely to ensure risk items and provisional sums remain within contingency budget.
- There is an agreed payments schedule, linked to build milestones to drawn down NHSE Transforming Care Capital Grant.

**Risks**

- Substation risk has been closed. Legal agreement between all parties has been resolved and planning application is agreed.
- There is certainty to drainage risk. Additional costs have been agreed and plans put in place to mitigate the programme delays.
- Ground risks have been significantly reduced.

**Programme**

- Potential delay to programme caused by risks above, all other parts of programme are on or ahead of schedule.
- Piling has been completed.

**Communication and engagement**

- Regular residents newsletter agreed and circulated.
- Ward councillors are being regularly briefed.
- School issues resolved and briefed on milestones.
- School safety posters have been completed by children at Hob Moor school.

**School playing fields**

- Development of the school playing fields at the back of the school as a mitigation measure for playing fields used at the front has been completed on time and budget.

**Legal**

- All outstanding legal issues have been agreed.

**Governance**

- Risks and decisions are been monitored, recorded and agreed through Project Board.

**Future outlook****Construction**

- Continue the development of sub structure
- Substation build

**Design**

- Design workshop to create design freeze
- Commission kitchen specialist

### Engagement

- Nov / Dec residents newsletter
- First brick and signing steel press event with parents, children and Lead Member
- Children's safety posters presented and put up

### Governance

- Project board - financial update
- Risk update
- Audit design decisions

<b>Reports to</b>	<ul style="list-style-type: none"> <li>• The project is accountable to a Project Board chaired by Amanda Hatton - Director CEC.</li> <li>• The project Board contains representation from Children's Social Care, Health, Education, Adult Services and Finance.</li> <li>• The project Board is accountable to CEC DMT chaired by Amanda Hatton, Director of Children, Education and Communities.</li> <li>• The project Sponsor is Amanda Hatton.</li> </ul>
<b>Exec member</b>	Cllr Ian Cuthbertson
<b>Director responsible</b>	Amanda Hatton - Corporate Director of Children, Education and Communities
<b>Dependencies</b>	None
<b>Link to paper if it has been to another member meeting</b>	<p>Executive August 2017 - Re-Commissioning a Short Break Service for Adults with a Learning Disability based at Flaxman Avenue, York  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10190&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10190&amp;Ver=4</a></p> <p>Executive January 2018          Develop a Centre of Excellence for Disabled Children and their Families in York  <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10195&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10195&amp;Ver=4</a></p> <p>Executive April 2018 - Revised Recommendation in Relation to the Capital Budget  <a href="http://democracy.york.gov.uk/documents/s122950/Centre%20of%20Excellence%20for%20Disabled%20Children%20Executive%20Paper%20April%202018%20Final.pdf">http://democracy.york.gov.uk/documents/s122950/Centre%20of%20Excellence%20for%20Disabled%20Children%20Executive%20Paper%20April%202018%20Final.pdf</a></p>

<b>Project title</b>	Provision of School Places		
<b>Reporting period</b>	November 2019		
<b>Description</b>			
<p>The need to provide sufficient school places for current and future residents is a key statutory duty of CYC and will build an educational infrastructure for the city by forecasting likely demand and supply of school places over the medium term (until 2022/23).</p> <p>The aims of this project are to identify where and when additional school places will be required, and work with central government and the school community to provide places in good or outstanding schools.</p> <p>CYC is provided with some 'Basic Need' funding from central government for this purpose and will need to ensure that this and other sources of funding are used to best effect in those areas of greatest need, and to ensure that all educational provision is sustainable in the longer term, working with the school community.</p> <p>The project represents a significant priority for City of York council in delivering educational opportunities for residents.</p>			
<b>Overall status this period (Nov)</b>		<b>Overall status previous period (Oct)</b>	
<b>Current status</b>			
<b>Capacity</b>			
<ul style="list-style-type: none"> <li>• The Autumn Sufficiency Collection took place during this period, to enable the DfE to monitor progress towards the provision of sufficient school places.</li> <li>• Identification and prioritisation of schools requiring a review of their net capacity has now begun.</li> </ul>			
<b>Communication</b>			
<ul style="list-style-type: none"> <li>• There has been continued communication with elected members and with other external partners this period. Communication with developers of some proposed and forthcoming housing sites also continues, as does communication with those officers overseeing the draft Local Plan and future infrastructure plan for the city.</li> <li>• Communication is also ongoing to discuss solutions to address secondary school place requirements in the south east of the city. Issues continue to exist around access and a consultation which will begin in November and conclude in January will seek to address these. These access issues will impact on the speed at which school places can be provided.</li> </ul>			

- Plans to increase secondary school places in the east of the city have now been approved by the Executive Committee and communication continues around this.
- Communication continues this month both with colleagues in Planning and Legal Services, academies and MAT trusts and the developer, to discuss the requirements for expansion, to make a development in the west of the city viable.

### **Data Modelling**

- Formal sign off of the annual SCAP process has not yet been received and is expected later in the year.

### **Policy**

- Delivery of a very small number of basic need funding schemes for the current and upcoming financial year have this month reached practical completion at schools in Primary Planning Areas 4 and 5.
- The consultation on admission arrangements for the 2021/22 school year has now begun.
- Under advice from Legal Services the review of the S106 Policy will now take place in December.
- The Capital Maintenance Report for 2020/21 was submitted to DMT during this period.

### **Future outlook**

#### **Capacity**

- Following the initial submission of the annual 'SCAP' return, await and respond to any further queries from the Department for Education. This process continues for 2019 in coordination with the DfE, with final submission expected to take place in the Autumn term.
- Visit schools with the highest priority, to review net capacity.

#### **Communication**

- Continued engagement with local schools and academy trusts to gather their views and identify any potential plans about how they could assist in providing for future need.
- Continue communication regarding the proposal to address secondary school place requirements in the Secondary Planning Area - East York.
- Continue to liaise regarding the proposal to address secondary school place requirements in the Secondary Planning Area - South East York.
- Continue to move forward proposals to address the secondary school place requirements in the Secondary Planning Area - West York.
- Identify related projects that may arise as a result of this project's findings - particularly those at secondary level. Some initial projects

have already been identified and these proposals are included in the PAAPs.

### Forecasting

- Early investigations have begun to look at how to model future SEN need across the city.
- Birth data and data from the October census will be imported into the forecast during the next period.

### Policy

- Continued work around a refined planning policy approach re: Housing Developer Contributions (HDCs) for current and future developers is in review with colleagues in Planning to ensure compliance with wider CYC policy and agreements re: Local Plan.
- Work will continue on the admission arrangements for the school year starting September 2021.
- The pupil yield delivered from recent housing developments in York, will continue to be investigated this month.

### Project Plan

- Further develop, communicate and agree the project plan.

<b>Reports to</b>	Project is overseen by Children, Education and Communities Directorate Management Team and Executive Member for Children and Young People as necessary.
<b>Exec member</b>	Cllr Ian Cuthbertson
<b>Director responsible</b>	Amanda Hatton – Corporate Director of Children, Education and Communities
<b>Dependencies</b>	Local Plan Policy, Economic Strategy, City Transport Policy
<b>Link to paper if it has been to another member meeting</b>	<p>Executive February 2018 Admission arrangement for the 2019/20 school year <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10196&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10196&amp;Ver=4</a></p> <p>Executive July 2019 The Provision of School Places and Allocation of School Capital Budgets 2019-2023 to Address Secondary Place Pressures <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=11107&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=11107&amp;Ver=4</a></p> <p>Executive October 2019</p>

	<p>Archbishop Holgate's School - Expansion 2020-21 <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=1111&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=1111&amp;Ver=4</a></p>
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<b>Project title</b>	Housing ICT Program		
<b>Reporting period</b>	November 2019		
<b>Description</b>			
<p>The Housing ICT Programme is a major ICT enabled business transformation and culture change programme which will deliver a new operating model and systems for the Housing and Building Services teams within the Housing Services Department. Procurement of a new ICT solution will enable customer centric, holistic services to be delivered with first point of contact resolution at a place, time and manner that suits the customer.</p>			
<b>Overall status this period (Nov)</b>		<b>Overall status previous period (Oct)</b>	
<b>Current status</b>			
<p>The overall programme work stream status remains at green this month as the programme remains on track and no major issues are being encountered.</p> <p>Implementation planning is now complete and, following Programme Board agreement, we have now baselined the Implementation Plan and have commenced our implementation work outright.</p> <p>Since the last Board meeting the Core module work package and configuration has taken place as well as full system administration training for key members of the programme team. Planning now continues in the run up to configuring the repairs and maintenance, voids and rents and arrears modules.</p> <p>Recruitment continues for the two current vacant programme posts – the Full-Stack Developer to support the Total Mobile integration and the Programme Support Officer. A System Support Analyst and a Business Change Agent have both joined the programme and the remaining 3 Business Change Agents will join the programme by the end of the month.</p> <p>Following further Capita errors within the final draft plan, modules being included that we hadn't procured and a further delay to receiving the finalised baseline implementation plan we have re-escalated project concerns to Capita with our current Project Manager at a senior level.</p> <p>No new risks or issues have been identified this month. One existing programme risk is increasing that needs to be highlighted to Board at this</p>			

stage (availability of a project room for the programme team affecting team wellbeing).

**Future Outlook**

In the next month the programme will continue implementation of the new ICT system and progress the business change work stream. Key activities will be:

- Continuing detailed implementation workshops across Housing Services, work package completion and configuration kick-offs with the supplier for the set of modules to be configured in October
- Recruitment to the Programme Support Officer finalised
- Benefits mapping next steps agreed alongside producing the draft business change action plan
- Implementation launch open event date agreed and planning underway to launch implementation to the department/wider
- Programme Team move to a new office base at Swinegate Court East.

<b>Reports to</b>	Programme reports to the Housing ICT Programme Board. This group is chaired by the Assistant Director of Housing with key representatives from the HHASC senior management team. The Programme Manager attends the monthly HHASC Senior Management Team (SMT) and both Housing and Building Services department team meetings to update on the programme.
<b>Exec member</b>	Cllr. Denise Craghill
<b>Director responsible</b>	Sharon Houlden: Corporate Director of Health, Housing and Adult Social Care
<b>Dependencies</b>	Digital Services Programme – for delivery of other inter-dependent projects and technical resources
<b>Link to paper if it has been to another member meeting</b>	N/A

<b>Project title</b>	Smart Travel Evolution Programme – STEP		
<b>Reporting period</b>	November 2019		
<b>Description</b>	<p>STEP is a programme of delivery that will prepare York for the coming revolution in adoption of connected and autonomous vehicles and managing whole city mobility. The project aims to achieve this by:</p> <p>Improving communications to transport infrastructure and collecting more transport data.</p> <p>Building a transport data platform to assist the City to meet big data challenges and making more of this data accessible.</p> <p>Improving transport modelling, that allows us to run City wide models at varying scales, in near real time. This allows us to understand the way the transport network is performing and is expected to improve our transport planning activities.</p>		
<b>Overall status this period (Nov)</b>		<b>Overall status previous period (Oct)</b>	
<b>Current status</b>	<ul style="list-style-type: none"> <li>• Modelling tender evaluated.</li> <li>• GLOSA tender pack completed, ready to go out.</li> </ul>		
<b>Future outlook</b>	<ul style="list-style-type: none"> <li>• GLOSA tender to go out under TMT2.</li> <li>• Modelling tender to be awarded and contract document detail worked up for signing.</li> <li>• Data platform specification to be worked on further.</li> </ul>		
<b>Reports to</b>	The STEP board reports in to Economy and Place DMT and PM updates executive member and Executive when required for updates and approvals. Key decisions are agreed by the Transport Board before reaching executive member or Executive.		
<b>Exec member</b>	Cllr Andy D’Agorne		
<b>Director responsible</b>	Neil Ferris – Corporate Director of Economy and Place		
<b>Dependencies</b>	The Transport Capital Programme and TSAR Project		
<b>Link to paper if it has been to</b>			

<b>another member meeting</b>	
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<b>Project title</b>	Flood Risk – York 5 Year Plan		
<b>Reporting period</b>	November 2019		
<b>Description</b>			
<p>CYC are working closely with the Environment Agency to deliver a range of localised improvements to the cities flood defences, this work – the York Five Year Plan – has been developed following the floods and is supported by Government investment. In addition to this we are working with the EA on a catchment scale study to identify opportunities for wider interventions across the River Ouse catchment to further reduce future flood risks into the long term.</p>			
<b>Overall status this period (Nov)</b>		<b>Overall status previous period (Oct)</b>	
<b>Current status</b>			
<ul style="list-style-type: none"> <li>• CYC continue to work closely with the EA on the delivery of the York Flood Alleviation Scheme as part of the York Five Year Plan.</li> <li>• CYC are members of the Programme Board and EA continue to attend quarterly Executive Member for the Environment Decision Sessions and Economy &amp; Place Overview and Scrutiny bi-annually.</li> <li>• 19 flood cells have been identified and schemes to improve existing or build new defences are in varying stages of development in a prioritised manner across the city to deliver the projects stated required outcomes, as determined by Defra, to better protect 2000 homes and businesses in the city.</li> <li>• The Outline Business Case has been agreed by the EA Large Project Review Group for all 19 flood cells.</li> <li>• Planning applications are being submitted for a range of cells, construction has began on two flood cells - North Street/Memorial Gardens and St Peters School. Planning permissions are being considered for Clementhorpe and Clifton Ings.</li> </ul>			
<b>Future outlook</b>			
<ul style="list-style-type: none"> <li>• Planning applications for further cells to be submitted through to the new year.</li> <li>• Works to the Memorial gardens site have completed ahead of schedule, the wider North Street defences continue.</li> <li>• Works to St Peters site have ceased over winter.</li> <li>• Planning permissions pending on further schemes over the next few months.</li> </ul>			

<b>Reports to</b>	The Project board sits within the Environment Agency. The Environment Agency has a formal programme board in compliance with PRINCE2 methodology, CYC are a member of the board. The lead Executive member receives a quarterly report and it is the subject of a bi-annual report to Economy and Place scrutiny committee. This approach to governance has been approved and adopted by Executive.
<b>Exec member</b>	Cllr Andrew Waller
<b>Director responsible</b>	Neil Ferris – Corporate Director of Economy and Place
<b>Dependencies</b>	None
<b>Link to paper if it has been to another member meeting</b>	Executive February 2017: CYC Response to the Independent Flood Inquiry <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9310&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=9310&amp;Ver=4</a>

<b>Project title</b>	City Centre Access		
<b>Reporting period</b>	November 2019		
<b>Description</b>			
<p>Project involves the feasibility and design of static and automated measures to be implemented into the area around Spurriergate, Coney Street, Parliament Street and York Racecourse to provide public protection from potential vehicle attack.</p> <p>The proposals follow firm Police and Counter Terror Unit advice to implement measure to protect areas of high footfall.</p> <p>The automated measures will retain vehicle access outside the footstreets hours and allow emergency and other urgent access during footstreets hours through a system of control by CYC.</p>			
<b>Overall status this period (Nov)</b>		<b>Overall status previous period (Oct)</b>	
<b>Current status</b>			
<ul style="list-style-type: none"> <li>• New Project Manager recruited internally and started in October 2019. Overlap with interim manager agreed until 21st November.</li> <li>• Most of PM time taken up in managing the issues surrounding the temporary HVM measures for the Xmas Market and Xmas lights switch-on including significant assistance on behalf of MiY (whose events these are).</li> <li>• An initial set of 6 fixed bollards have been ordered and installed at the bottom of Parliament Street to enable removal of some of the temporary measures in place. 8 were planned but not possible until New Year due to stats.</li> <li>• Stage 1 bidders day held and 4 tenders submitted for construction of the permanent Phase 1 measures in 2020. These are being assessed with consultant support.</li> <li>• In principle consent granted for Wayleave for CCTV at St Sampsons Sq - Listed Building Application now required.</li> <li>• Draft Exec report was submitted for December but after announcement of election has been postponed until January Exec, 2020.</li> </ul>			
<b>Future outlook</b>			
<ul style="list-style-type: none"> <li>• Review of Stage 1 Tenders and request for Stage 2 prices (based on designs to date) but will exclude trial hole information.</li> </ul>			

	<ul style="list-style-type: none"> <li>• Continue to liaise with MiY to ensure City centre can be operated as normally as possible during markets period.</li> <li>• Assessment of success / issues relating to Xmas HVM measures and whether HVM for switch on event would be sufficient for the New Year 2019 event. If so, CYC to order these for New Year.</li> <li>• Schedule TRial Holes for immediately after the highway works moratorium (Jan 2020).</li> <li>• Update project programme and cost breakdown based on designs to date.</li> <li>• Progress with CCTV Listed Building application.</li> </ul>
<b>Reports to</b>	<p>Programme reports to the Transport Board and is advised by the York Counter Terrorism Working Group  There is a CYC internal working group working on the detail. This group is chaired by the Assistant Director for Transport, Highways and Environment.</p>
<b>Exec member</b>	Cllr Andy D'Agorne
<b>Director responsible</b>	Neil Ferris – Corporate Director of Economy and Place
<b>Dependencies</b>	None
<b>Link to paper if it has been to another member meeting.</b>	<p>Executive February 2018: City Transport Access Measures  <a href="http://modgov.york.gov.uk/ieListDocuments.aspx?CIId=733&amp;MIId=10196&amp;Ver=4">http://modgov.york.gov.uk/ieListDocuments.aspx?CIId=733&amp;MIId=10196&amp;Ver=4</a></p> <p>Executive September 2018: City Centre Access Update and Priority 1 Proposals  <a href="http://modgov.york.gov.uk/ieListDocuments.aspx?CIId=733&amp;MIId=10472&amp;Ver=4">http://modgov.york.gov.uk/ieListDocuments.aspx?CIId=733&amp;MIId=10472&amp;Ver=4</a></p> <p>Executive August 2019: City Centre Access Experimental Traffic Order Conclusion and Phase 1 Proposals  <a href="http://modgov.york.gov.uk/ieListDocuments.aspx?CIId=733&amp;MIId=11108&amp;Ver=4">http://modgov.york.gov.uk/ieListDocuments.aspx?CIId=733&amp;MIId=11108&amp;Ver=4</a></p>

<b>Project title</b>	Parking Review		
<b>Reporting period</b>	November 2019		
<b>Description</b>			
<p>This project deals relates specifically to the research, procurement and implementation of a new parking back office system to replace the old and soon to be out of date back office system, Parking Gateway. In turn this new system will help to bring around a change in how parking is managed and how our customer interact with us by taking forward a customer self-service system, such as the purchasing of parking permits and dealing with PCNs (Penalty Charge Notices).</p> <p>More than 25% of footfall in the customer centre is for Parking related matters. This has been attributed to complex policy, under performing IT systems and associated processes and lack of available online services for customers. There is an opportunity to resolve a number of issues with a change project with an ICT back office system change.</p> <p>As part of the project the council ICT team are looking into how this system could interface with existing CYC systems, such as FMS and CRM but looking forward, of these systems can interface with other systems such as parking machines.</p>			
<b>Overall status this period (Nov)</b>		<b>Overall status previous period (Oct)</b>	
<b>Current status</b>			
<ul style="list-style-type: none"> <li>• Creation of project plan for implementation</li> <li>• Identification of key policy decisions required for configuration</li> <li>• Identification of key resources required for implementation</li> <li>• Review and update to-be- processes</li> <li>• Supplier discussions on use of Google Maps rather than the Council's ESRI system</li> <li>• Union discussions on features which will monitor CEO hot spot activity</li> <li>• Discussions regarding data retention to review the impacts on configuration.</li> </ul>			
<b>Future outlook</b>			
<ul style="list-style-type: none"> <li>• Contract signed with supplier</li> <li>• Executive Paper submitted and decisions made by Executive to inform an change in scope</li> <li>• Project kick off meeting with supplier</li> </ul>			

<ul style="list-style-type: none"> <li>• Further definition of processes based on exec paper conclusions.</li> </ul>	
<b>Reports to</b>	The project is steered by the Parking working group and reports to the Transport Board
<b>Exec member</b>	Cllr Andy D'Agorne
<b>Director responsible</b>	Neil Ferris – Corporate Director of Economy and Place
<b>Dependencies</b>	None
<b>Link to paper if it has been to another member meeting</b>	Executive February 2016: Parking Review <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=8846&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=8846&amp;Ver=4</a>

<b>Project title</b>	Children in Care Residential Commissioning		
<b>Reporting period</b>	November 2019		
<b>Description</b>	<p>City of York Council utilises many placement options in order to look after children and young people who are not able to live within their immediate birth family. City of York Council's mainstream and short break foster carers are recruited and trained to look after York's most vulnerable children and young people.</p> <p>To deliver on our commitment to the Making York Home vision and the aims of the Child in Care Strategy our priorities are;</p> <ul style="list-style-type: none"> <li>• The recruitment of new foster carers</li> <li>• The retention of the current fostering workforce, and</li> <li>• Increasing the options and flexibility of other placement provisions including residential.</li> </ul>		
<b>Overall status this period (Nov)</b>		<b>Overall status previous period (Oct)</b>	
<b>Current status</b>	<p><b>Foster care recruitment</b></p> <ul style="list-style-type: none"> <li>• Recruited 2 Agencies to develop Foster care recruitment</li> <li>• One agency to develop creative messaging and one agency to develop digital recruitment campaign</li> <li>• Project implementation plans developed with agreed milestones and KPIs</li> </ul> <p><b>Residential</b></p> <ul style="list-style-type: none"> <li>• Property specification agreed</li> <li>• All property options have been explored</li> <li>• Decision making protocol has been agreed</li> <li>• Key stakeholders have been briefed</li> <li>• Property department are highlighting buildings to purchase.</li> <li>• Options for homes identified</li> <li>• Ofsted contacted and briefed</li> </ul>		
<b>Future outlook</b>	<p><b>Foster Care</b></p> <ul style="list-style-type: none"> <li>• Focus groups with foster carers and children and young people</li> <li>• individual interviews set up with foster carers within target audiences</li> </ul>		

- first concepts developed for feedback

**Residential**

- Start the planning process
- Seek additional properties that meet specification
- Market engagement event with providers

<b>Reports to</b>	CEC DMT and Project Board
<b>Exec member</b>	Cllr Ian Cuthbertson
<b>Director responsible</b>	Amanda Hatton – Corporate Director of Children, Education and Communities
<b>Dependencies</b>	None
<b>Link to paper if it has been to another member meeting</b>	Executive July 2019 - Children in Care Residential Commissioning Plan <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=11107&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=11107&amp;Ver=4</a>

<b>Project title</b>	Inclusion Review		
<b>Reporting period</b>	November 2019		
<b>Description</b>	<p>The purpose of the inclusion review will be to ensure that The Local Authority and School Community work together to maximise the opportunity for early intervention and prevention and to improve the outcomes of children and young people with special educational needs and/or disabilities (SEND).</p> <p>The review will examine the current configuration of services and the use of funding to support SEND to ensure that there is greater clarity and accountability around the use and impact of resources. The pressures on the High Needs funding block within the designated schools grant (DSG) means that there are accelerating financial pressures in meeting the needs of children and young people with SEND.</p> <p>A key purpose of the Inclusion Review is ensuring that the pressures on High Needs funding are being managed effectively whilst ensuring that the local authority is able to deliver its statutory duties articulated in the Children and Families Act, 2014 and the SEND code of practice.</p>		
<b>Overall status this period (Nov)</b>		<b>Overall status previous period (Oct)</b>	
<b>Current status</b>	<p>Phase 3 of the Inclusion Review has started and a steering group appointed. The programme plan will be developed by this group using the recommendations from phase 2 of the review.</p> <p>The strategic principles developed in stage 2 have been agreed and shared with the Council's Executive, Schools forum and members of the York Schools and Academies Board.</p> <p>Capital works have taken place at Hob Moor Oaks primary special school (August 2018) and capital works have been agreed to support the development of the post 19 local education offer at Blueberry academy and Askham Bryan College.</p> <p>Expressions of interest for secondary satellite provision have been received and a project plan is in the early stages of development.</p>		

A feasibility study is taking place with a primary school to support the development of a proposed primary ERP provision.

Preliminary work to review the Behaviour and Attendance Partnership protocols and processes is underway.

A steering group has been established to oversee the academy conversion of the Danesgate Community. This will put in place a commissioning agreement with the South Partnership Multi-Academy Trust which will define the future relationship between the local authority and Danesgate when it becomes an alternative provision academy.

### **Future outlook**

Work with IMPOWER continues to progress. Interim reporting from case review work has indicated that overall processes are effective however, there have been some areas where opportunities to intervene earlier, particularly linked to SEMH would have improved outcomes.

Priorities to be taken forward are to look at establishing clearer pathways linked to the behaviour continuum and strengthening aspects of the graduated response for SEMH.

A focus on establishing pilot work with families to improve the preparation for adulthood is also being scoped to improve decision making and integrated working and to reduce the over-reliance on education 19-25.

The review of Danesgate transport has resulted in monthly savings being delivered since September 2019. The LA is currently working with an SEN transport consultant to review all current processes and a report will be produced in December 2019. This will identify current strengths and options to inform member decision making related to pressures on the General Fund and DSG.

<b>Reports to</b>	CEC, DMT
<b>Exec member</b>	Cllr Ian Cuthbertson
<b>Director responsible</b>	Amanda Hatton – Corporate Director of Children, Education and Communities
<b>Dependencies</b>	None
<b>Link to paper if it has been to another member</b>	Executive November 2018: The Inclusion Review and the Special Needs Capital Grant <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MIId=10474&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MIId=10474&amp;Ver=4</a>

<b>meeting</b>	Executive August 2019: Executive Report Danesgate Land Academy Conversion <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=11108&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=11108&amp;Ver=4</a>
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<b>Project title</b>	Be Independent
<b>Reporting period</b>	November 2019
<b>Description</b>	
<p>Be Independent (BI) is the provider of the Council's community alarm and equipment service. This includes a 24 hour response service, assessment and installation of equipment, telecare and assistive technology services. These services play a key role in supporting better outcomes for individuals either in their own homes, supported living or in residential and nursing homes across the City. The aim is to prevent, reduce or delay the need for care, enabling people to be as independent as possible. Previously provided in-house, the service was externalised in 2014 and the Council supported the establishment of a social enterprise in the form of a Community Interest Company (CIC) to deliver the service.</p> <p>In June 2018 the Executive agreed to the transfer of Be Independent service back to the Council and the direct management of Health, Housing &amp; Adult Social Care.</p> <p>All assets and liabilities will be transferred from Be Independent to the City of York Council and staff transfers will be agreed under TUPE.</p> <p>Following the transfer which was completed in August 2018, an operational review of the service has commenced to understand its core functions, purpose, strengths and areas for improvement to ensure that it is sustainable. Whilst the overarching vision for the service will be co-produced in line with the Council's vision, a 3 month IT scoping project has been commissioned to review the systems/processes currently in use as this is a key priority to move the service forward.</p> <p>Be Independent needs to have a robust IT infrastructure in line with CYC protocols to enhance and grow the business, and improve the customer experience of this Community Equipment &amp; Response Service.</p> <p>By utilising the latest technology (GDPR compliant), workers will become agile and customers will have a seamless service from all teams including Business Support, Response, Assessment and Control Teams, where an overburden on paperwork is phased out. IT aims to integrate different software systems used for call handling, stock management and financing linked to a service manager with comprehensive performance reporting tools. Streamlining software systems and providing teams with the appropriate hardware (with internet connection) is a primary focus in order</p>	

for the teams to perform efficiently and effectively. This will improve the use of resources, develop capacity and ensure a strength based approach can be implemented in the future.

<b>Overall status this period (Nov)</b>		<b>Overall status previous period (Oct)</b>	
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### **Current status**

- Findings from Business Analysis and User Research have been shared with staff and managers at Be Independent. This was the same presentation shared with the project board on October 2nd 2019.
- PNC 8 & Windows 10 solution has been agreed at a negotiated cost from the supplier. Now awaiting a start date on the upgrades and time-scales from the supplier's (Tunstall) Project Team.
- Vision & Mission Statement building has taken place during workshops with senior management and team leaders.
- Research with customers has been identified as key to assist in concluding the vision for Be Independent and will be brought forward within the milestones of the project.
- Mosaic worker roles have been defined and sent to Systems Change & Benefits Realisation.
- Information on Digital Radio trials has been received.
- Desktop engineer resource has been confirmed, recruitment for the post has started. This will progress the work needed on device trials for mobile teams.
- IoT trials with Karantis360 & Grandacare are actively being progressed in identifying individuals for the Proof of Concept.

### **Future outlook**

#### **Phase 1**

- Concluding Be Independent's vision, mission statement.
- Start to develop Be Independent's commercial strategy.
- Understanding the options available to us in recruiting participants for customer research with Information Governance.
- Desktop engineer to start work on laptop/device trials.
- To Be maps will be used as starting points from which changes can be prototyped against with user research (digital radios, laptops).
- Finalising participants in Proof of Concept with Assistive Technology.

<b>Reports to</b>	Head of ICT/Director level/CMT/Executive
<b>Exec member</b>	Cllr Carol Runciman
<b>Director responsible</b>	Sharon Houlden - Corporate Director of Health, Housing and Adult Social Care
<b>Dependencies</b>	None

<b>Link to paper if it has been to another member</b>	Executive June 2018 - Transfer of Be Independent to the direct management of City of York Council <a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10469&amp;Ver=4">https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10469&amp;Ver=4</a>
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<b>Project title</b>	Procurement of MSA and Strategic Engagement Technology Partner		
<b>Reporting period</b>	November 2019		
<b>Description</b>	<p>To develop a specification, procure and appoint a technology provider to deliver the City of York Council's (CYC) essential managed network services arrangements (MSA) this includes connectivity, voice and data services. CYC's current MSA contract expires following an extension period, on 31 August 2020. The contract is currently worth £2million per year and the new contract is likely to run for at least a minimum of 10 years.</p> <p>The procurement process was approved by Executive in November 2017, and progressed proper in April 2019 after the appointment of commercial procurement partners to support internal capacity, with the view to develop an Invitation to Tender for both CYC and Harrogate Borough Council. The scope of the review then changed in July 2019 to proceed to meet CYC requirements only, due to a change in Harrogate's local circumstances. There is continuing good relationships between the two councils and a shared management team.</p> <p>The new provider will be a strategic technical delivery partner enabling CYC to achieve its strategy for the delivery of digital services to its residents, businesses and partners.</p> <p>Progress of the original project to date includes documenting the requirements of both councils and production of a draft ITT. The changing scope of the procurement has allowed a pause in proceedings to allow for the following:</p> <ul style="list-style-type: none"> <li>• A review of work done to date and a revision of the scope of the project.</li> <li>• Bringing the project in line with Council's All About Projects approach</li> <li>• Addressing of known risk as per independent legal and technical advice commissioned given the time taken to date and learning from recent procure</li> <li>• ment practice elsewhere.</li> </ul> <p>The aim of this revised project is to recommence the procurement with a robust approach and assurance that the Council can secure the best MSA going forward given changed scope and lessons learned.</p>		
<b>Overall status this period (Nov)</b>		<b>Overall status previous period (Oct)</b>	N/A

**Current status**

- Project board meeting 11<sup>th</sup> of October 2019 to agree draft strategic business case.
- Gateway review completed 15<sup>th</sup> October 2019 followed by agreement from CMT for project to proceed based on gateway recommendation. Portfolio holder briefed on change of scope of procurement. Project sponsor producing a report on change of scope.
- Project board met again on 21<sup>st</sup> October 2019 to agree approach to procurement , issuing of new PIN notice and supplier engagement day.
- Declaration of interest forms signed and returned by all persons with a project role.
- First two project meetings completed.
- PIN notice reissued 28<sup>th</sup> October 2019 and event advertised on Event Brite and Contract Finder and invite issued to attendees of a previous Supplier Engagement Day.
- Meeting to plan Supplier Engagement Day took place 30<sup>th</sup> October 2019 and agenda agreed.
- Procurement of project assurance consultants underway.
- Meeting with existing procurement partners due week commencing November 4<sup>th</sup> 2019.
- Meeting to plan video presentation for Supplier Engagement day taking place November 6<sup>th</sup> 2019.

**Future outlook**

- Supplier Engagement Day 22nd November
- Project Assurance of specification and contract
- Individual Supplier engagement interview days planned in
- Review of contract and legal issues 2nd December

**Reports to**

- Project Board chaired by a Project Sponsor and meets on a monthly basis.
- Project Steering Group chaired by the Project Manager meets weekly.
- Project Sponsor and Project Manager meet weekly.
- Legal and Finance/Procurement are represented at both meetings at both strategic and operational levels.
- Oversight is provided by the Council's Corporate Project & Programmes' manager.

	<ul style="list-style-type: none"> <li>Independent assurance provided by an external adviser/consultant.</li> </ul>
<b>Exec member</b>	Cllr Nigel Ayre
<b>Director responsible</b>	Ian Floyd – Deputy Chief Executive & Director of Customer & Corporate Services
<b>Dependencies</b>	
<b>Link to paper if it has been to another member</b>	<p>Executive December 2017 - Procurement of ICT Managed Services</p> <p><a href="http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10194&amp;Ver=4">http://modgov.york.gov.uk/ieListDocuments.aspx?CId=733&amp;MId=10194&amp;Ver=4</a></p>