

Mary Weastell, Chief Executive, City of York Council

Calendar 1st January 2019 – 31st January 2019 inclusive

Dates	Meeting / activity	Location
01/01/19	Bank Holiday	N/A
02/01/19	Annual Leave	N/A
03/01/19	08:30-09:00 Desk time 09:00-10:00 Meeting with Chair of York Design Awards 10:00-11:00 Meeting with Executive Director of York Business Improvement District (BID) 11:00-12:00 Meeting with Lord Mayor, CYC Archaeologist & Executive Headteacher of York Chinese School 13:00-13:30 Desk time 13:30-15:00 Meeting with Corporate Director of Children, Education & Communities 15:00-16:00 Meeting with PA 16:00-17:00 Desk time 17:00-18:00 North Yorkshire & York NHS Systems Leadership Meeting	West Offices, Station Rise, York, YO1 6GA (WO)
04/01/19	08:30-09:30 Desk time 09:30-10:00 Meeting with PA 10:00-10:30 Meeting with CYC Major Projects Management Trainee 10:30-11:00 Call with Director of Customer & Corporate Services 11:00-11:30 Call with Chair of Association of Democratic Services Officers (ADSO) 12:30-13:30 Meeting with Business Development Manager at PW Architectural Consultants 14:00-15:00 Meeting with Interim Corporate Director Health, Housing & Adult Social Care 15:00-16:00 Meeting with York Museum Trust Chief Executive 16:00-17:30 Desk time	WO
07/01/19	08:30-09:00 Desk time 09:00-09:30 Meeting with CYC Senior Solicitor 10:00-11:30 Council Management Team / Executive Portfolio Holders Forward Planning Meeting 11:30-12:00 Meeting with Leader of the Council 13:00-14:00 Meeting with Chief Executive of York Conservation Trust 14:00-15:30 Meeting with Key City Partners to discuss Brexit preparations 15:30-16:00 Meeting with PA 16:00-16:45 Meeting with Head of HR and Director of Public Health 16:45-17:00 Meeting with Leader of Labour Group 17:00-17:30 Desk time	WO
08/01/19	08:30-09:00 Desk time 09:00-10:00 Meeting with Vale of York Clinical Commissioning Group (CCG) 10:00-11:00 Meeting with PA 11:00-12:00 Meeting with Leader and Deputy Leader of the Council	WO

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Dates	Meeting / activity	Location
	13:00-13:30 Desk time 13:30-14:30 Meeting with Executive Member of Education, Children & Young People 14:30-15:30 Meeting with Vale of York CCG Accountable Officer 17:30-17:30 Desk time	
09/01/19	08:30-09:00 Meeting with Corporate Director of Economy & Place 09:00-12:30 Council Management Team Meeting 13:00-14:00 Desk time 14:00-14:30 Meeting with Head of Corporate Strategy and City Partnerships 14:30-15:00 Meeting with PA 15:00-15:30 Meeting with Executive Member of Economic Development & Community Engagement / Leader of Liberal Democrats Group 16:00-17:00 Meeting with North Yorkshire Police Superintendent and Assistant Director of Housing & Community Safety 17:00-17:30 Desk time	WO
10/01/19	08:30-09:15 Desk time 09:15-10:00 Sponsor at CYC Middle Management Development Programme 10:00-14:30 Returning Officer Course 14:30-15:00 Meeting with Member of Independent Conservative Group 15:00-16:00 Meeting with Acting Vice Chancellor University of York 16:00-17:00 Meeting with Chief Operating Officer of York, North Yorkshire & East Riding Local Enterprise Partnership (YNYER LEP) 17:00-17:30 Desk time	WO
11/01/19	08:30-09:00 Desk time 09:00-09:50 Regional Transport Meeting 10:00-12:00 Yorkshire Leaders Board Meeting 12:30-14:00 One-Yorkshire Meeting (Chief Executives invited) 14:00-15:00 Meeting with Director of Public Health 15:00-16:00 Meeting with PA 16:00-17:30 Desk time	WO
14/01/19	08:30-09:00 Desk time 09:00-09:30 Meeting with PA 09:30-10:00 Call with Member of Society of Local Authority Chief Executives (Solace) 10:00-12:00 Executive Portfolio Holder / Council Management Team Meeting 13:00-13:30 Desk time 13:30-14:30 Meeting with Chair of YNYER LEP 14:30-14:45 Meeting with Interim Corporate Director of Health, Housing & Adult Social Care	WO

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Dates	Meeting / activity	Location
	15:00-15:15 Call with CYC Electoral Manager 15:30-16:30 Meeting with Director of Customer & Corporate Services 16:30-17:30 Desk time	
15/01/19	08:30-09:00 Desk time 09:00-11:00 Health Place-Based York Improvement Board 11:00-12:00 Meeting with Leader and Deputy Leader of the Council 12:15-14:15 Meeting with Director of Yorkshire Air Museum 14:30-16:30 System Financial Sustainability meeting with York Health Partners 17:00-17:30 Call with Managing Director of West Yorkshire Combined Authority (WYCA)	WO
16/01/19	08:30-09:00 Desk time 09:00-12:00 Council Management Team Meeting 12:00-14:00 Guest at Chamber of Commerce Executive Business Lunch 14:00-15:00 Desk time 15:00-17:00 CYC / CCG Joint Executive Meeting 17:00-17:30 Desk time	WO Grand Hotel, York WO
17/01/19	07:30-09:00 Travel to Leeds 09:00-13:00 Regional Brexit Exercise 13:00-14:00 Travel to York 14:00-16:00 Desk time 16:00-17:00 Meeting with Rural West York Ward Councillor 17:00-17:30 Call with Ryedale District Council Chief Executive 17:30-20:00 CYC Executive Meeting	Civic Hall, Leeds WO
18/01/19	08:30-10:30 Desk time 10:30-11:30 Interview regarding feedback on the NHS Leadership Commissioning Programme 12:30-13:30 Desk time 13:30-14:00 Meeting with Head of HR 14:00-14:30 Desk time 14:30-15:15 Meeting with CYC Electoral Manager 15:15-16:00 Meeting with Corporate Director of Economy & Place 16:00-17:30 Desk time	WO
21/01/19	08:30-09:00 Desk time 09:00-09:30 Meeting with PA 09:30-10:30 Meeting with Head of Corporate Strategy and City Partnerships 10:30-11:00 Desk time 11:00-12:00 Meeting with Corporate Director of Economy & Place 13:00-15:00 Desk time 15:00-15:30 Call with Designer Outlet Development Manager 15:30-16:30 Meeting with Head of HR 16:30-17:30 Desk time	WO
22/01/19	08:30-09:00 Desk time	WO

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	10:00-12:00 Executive Portfolio Holder / Council Management Team Meeting 13:00-14:00 Meeting with PA 14:30-15:30 Meeting with Director of Customer & Corporate Services and Audit & Fraud Manager 15:30-17:00 CYC Cost Control Meeting	
29/01/19	08:30-17:00 Council Management Team Away Day	Grand Hotel, York
30/01/19	08:30-09:00 Desk time 09:00-12:30 Council Management Team Meeting 12:30-13:00 Meeting with Executive Member for Economic Development and Community Engagement / Leader of Liberal Democratic Group 14:00-14:30 Desk time 14:30-15:30 Meeting with Make it York Managing Director 15:30-16:00 Desk time 16:00-16:30 Meeting with Head of Corporate Strategy and City Partnerships 16:30-17:30 Desk time	WO
31/01/19	08:30-09:00 Desk time 09:00-11:30 Conference call with West Yorkshire, York & Humber Chief Executive's Meeting 12:30-15:00 Urgent work 15:00-15:30 Meeting with Head of HR and Audit & Fraud Manager 15:30-16:30 Meeting with PA 16:30-17:30 Desk time	WO