

**Ian Floyd, Chief Operating Officer, City of York Council**  
**Calendar 1<sup>st</sup> November 2023 – 30<sup>th</sup> November 2023 inclusive**

Dates		Location
01/11/23	10:00-12:00 Council Management Team Meeting	Working from home (WFH)
02/11/23	10:00-10:30 Call with Corporate Director of Place 10:30-11:00 City Leader event pre-meet Annual Leave PM	WFH  N/A
03/11/23	Report review / email catch up	WFH
06/11/23	10:00-10:30 HR call 11:00-12:00 Statutory Officers meeting 13:00-13:30 Call with Director of Public Health 14:00-15:30 Leadership Team Meeting – Yorkshire and Humber Climate Commission 15:30-16:00 HR call 16:00-16:30 Call with Head of HR	WFH
07/11/23	10:00-11:00 Civic discussion 11:00-12:30 Returning Officer Webinar 13:00-13:30 Executive Member Statutory Responsibilities Briefing 13:30-15:30 Executive / Council Management Team Meeting 16:00-18:00 City Leader Meeting	West Offices, York
08/11/23	10:00-11:30 Council Management Team Meeting 15:00-15:30 Devolution discussion 15:30-16:00 Call with Director of Governance	WFH
09/11/23	10:00-10:30 HR call 11:00-11:30 HR call 12:00-13:00 Call with Executive Director Strategy and Partnerships, Humber & North Yorkshire Integrated Care Board 13:30-14:00 Call with Corporate Director of Place	WFH
10/11/23	10:00-12:00 Devolution workshop	West Offices, York
13/11/23	09:30-10:00 Call with Head of HR 10:00-11:00 Election planning meeting 11:00-11:30 Devolution discussion 12:00-12:30 York Central discussion 13:30-14:00 Call with Chief Finance Officer 14:00-15:30 Call with Leader of the Council 16:00-16:30 HR call	WFH
14/11/23	10:00-10:30 Call with Director of Customer & Communities 10:30-11:00 Call with Assistant Director of Policy & Strategy 13:00-15:00 Cost Control Meeting 15:00-15:30 Call with Corporate Director of Children's Services & Education 15:30-16:00 HR call 16:00-16:30 Call with Leader of Liberal Democrat Group 16:30-17:00 HR call 17:00-17:30 Devolution discussion	WFH
15/11/23	10:00-11:30 Council Management Team Meeting 11:30-13:00 Partnership meeting	West Offices, York
16/11/23	11:00-12:00 Elections catch up 13:00-14:00 Peer Review discussion	West Offices, York

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Dates		Location
	17:30-20:00 CYC Executive Meeting	
17/11/23	13:00-13:30 HR call 14:00-14:30 HR call 14:30-15:00 HR call	WFH
20/11/23	09:00-09:30 Call with Director of Governance 09:30-10:30 HR call 11:00-12:00 Partnership meeting 13:00-13:30 Staff Session pre-meet 13:30-14:30 CYC Staff Session 14:30-15:00 Call with Director of Customer & Communities 15:00-15:30 Call with Corporate Director of Place 15:30-16:00 HR call	WFH
21/11/23	09:30-10:00 Call with Leader of the Council 13:30-15:30 Executive / Council Management Team Meeting 16:00-17:00 Equalities discussion	West Offices, York
22/11/23	10:00-12:15 Council Management Team Meeting 13:30-14:00 Call with Head of HR 14:00-14:30 Call with PA 14:30-15:00 Call with Director of Governance 15:00-16:00 Working as One Board Meeting 16:00-16:30 Call with Director of Public Health	WFH
23/11/23	10:00-12:30 York Health and Care Partnership Executive Committee 13:30-15:30 HR meeting 18:00-22:00 CYC Full Council Meeting	West Offices, York  The Citadel, York
24/11/23	10:30-11:00 HR call 11:00-11:30 Partnership meeting 12:00-12:30 Call with Director of Customer & Communities Report writing and review	WFH
27/11/23	10:00-10:30 Call with Director of Public Health 10:30-12:30 Chief Executive Devolution Progress Update 13:00-13:30 Call with PA 13:30-14:00 York Central discussion 14:00-15:00 Call with Leader of the Council 15:00-16:00 Finance discussion	WFH
28/11/23	09:30-10:00 Call with Director of Governance and Assistant Director of Policy & Strategy 10:00-10:30 Call with Chief Finance Officer 10:30-11:00 Call with Director of Public Health 13:30-15:30 Executive / Council Management Team Meeting 17:00-17:30 Devolution discussion	West Offices, York
29/11/23	10:00-12:30 Council Management Team Meeting 13:30-16:00 HR calls	WFH
30/11/23	10:15-11:00 Peer Review discussion 11:00-11:30 Call with Corporate Director of Children's Services & Education 13:00-16:00 HR calls	WFH