

**Ian Floyd, Chief Operating Officer, City of York Council**  
**Calendar 1<sup>st</sup> February 2024 – 29<sup>th</sup> February 2024 inclusive**

Dates		Location
01/02/24	09:30-12:00 York and North Yorkshire Combined Authority Launch	The Guildhall, York
02/02/24	09:15-10:00 Peer Review discussion 13:00-14:00 HR call	Working from home (WFH)
05/02/24	10:00-13:00 Council Management Team Meeting 16:00-16:30 Call with Leader of the Council	West Offices, York
06/02/24	09:00-17:30 Peer Review exercises / meetings	West Offices, York
07/02/24	09:00-17:30 Peer Review exercises / meetings	West Offices, York
08/02/24	09:00-17:30 Peer Review exercises / meetings	West Offices, York
09/02/24	09:00-17:30 Peer Review exercises / meetings	West Offices, York
12/02/24	Annual Leave	N/A
13/02/24	10:30-11:00 Call with Corporate Director of Children & Education 13:00-13:30 Call with Corporate Director of Place 13:30-15:30 Executive / Council Management Team Meeting 17:00-18:00 Combined Authority briefing	West Offices, York
14/02/24	10:00-11:30 Council Management Team Meeting	WFH
15/02/24	10:00-12:30 York Health and Care Partnership Executive Committee 12:30-13:30 HR call 16:00-16:30 York Central discussion	West Offices, York
16/02/24	Report writing	WFH
19/02/24	10:00-10:45 Humber/York/North Yorkshire Chief Executives Catch up meeting 13:00-13:30 HR meeting 13:30-15:30 Leading Together session	West Offices, York
20/02/24	10:00-10:30 York Learning discussion 12:00-12:15 Call with Leader and Deputy Leader of the Council 12:30-13:00 HR call 13:00-15:00 Cost Control meeting 15:00-15:30 Call with Chief Finance Officer	West Offices, York
21/02/24	10:00-12:00 Council Management Team Meeting 14:00-15:00 Meeting with Leader of the Council 15:15-15:45 HR call	West Offices, York
22/02/24	09:30-10:00 HR call 10:00-10:30 Call with Corporate Director of Place 11:00-12:30 HR calls 12:30-13:00 Working as One discussion 18:00-22:00 Full Council – Budget Meeting	WFH  The Citadel, York
23/02/24	Report writing and review	WFH
26/02/24	10:00-11:00 Call with York Place Director 11:00-11:30 Call with PA 11:30-12:00 Call with Corporate Director of Children & Education 13:00-14:00 Peer Review discussion 14:00-15:30 HR calls	WFH

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Dates		Location
	15:30-17:00 Combined Authority Election Meeting 17:00-18:00 Combined Authority discussion	
27/02/24	11:00-12:00 Development discussion 13:30-15:30 Executive / Council Management Team Meeting	West Offices, York
28/02/24	10:00-12:30 Council Management Team Meeting 13:30-14:00 Call with Interim Corporate Director of Adult & Integration 14:00-15:00 HR calls 15:00-16:00 Statutory Officers meeting	West Offices, York
29/02/24	10:30-11:00 Call with Director of Governance 11:00-12:00 Staff Session preparation 12:00-12:30 HR call 12:30-13:00 Call with Head of HR	WFH