

Ian Floyd, Chief Operating Officer, City of York Council
Calendar 1st April 2024 – 30th April 2024 inclusive

Dates		Location
01/04/24	Bank Holiday	N/A
02/04/24	Annual Leave	N/A
03/04/24	Annual Leave	N/A
04/04/24	Annual Leave	N/A
05/04/24	Annual Leave	N/A
08/04/24	Catch up and report review Annual Leave PM	WFH N/A
09/04/24	09:30-10:00 HR discussion 10:00-11:00 Elections Project Team meeting 13:30-15:30 Executive / Council Management Team briefing 16:00-17:00 Group Leaders Meeting	West Offices, York
10/04/24	10:00-13:30 Council Management Team Meeting 13:30-14:00 Peer Report discussion 14:00-15:30 HR discussions 16:00-16:15 Meeting with Leader of the Council 16:15-16:45 HR discussion	West Offices, York
11/04/24	12:45-13:00 Call with Corporate Director of Children & Education 13:30-14:00 HR discussion 14:00-15:00 Call with HR Manager 15:00-15:45 HR discussion	Working from home (WFH)
12/04/24	10:30-11:00 HR discussion 11:00-12:00 Call with Director of Economy & Interim Head of Paid Service, York and North Yorkshire Combined Authority (YNYCA) 13:00-13:30 HR discussion 13:30-14:00 Call with Assistant Director of Policy & Strategy 14:00-15:00 Call with Leader of the Liberal Democrat Group 15:00-15:30 HR discussion	WFH
15/04/24	10:00-11:00 Election meeting and training for the YNYCA Mayoral elections 14:00-14:30 Call with Director of Governance and Head of HR 14:30-15:00 Call with Director of Governance 15:00-16:30 Chief Executive's Group Meeting	County Hall, Northallerton WFH
16/04/24	10:00-11:00 Call with Corporate Director of Adult Social Care & Integration 11:00-11:30 Call with Chief Finance Officer 11:30-12:00 Call with PA 13:00-15:00 Cost Control meeting 15:00-16:00 Elections Project Team meeting 16:00-17:00 Statutory Officers meeting	WFH
17/04/24	10:00-12:30 Council Management Team meeting 13:30-14:00 Call with Corporate Director of Adult Social Care & Integration 14:00-15:00 HR discussion 15:00-15:30 Call with Assistant Director of Policy & Strategy 15:30-16:00 Call with Corporate Director of Place	West Offices, York
18/04/24	13:00-15:00 Report review	West Offices, York

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Dates		Location
	15:00-16:00 Peer Review discussion 16:00-17:00 Chamber & CYC regular catch up 17:30-20:00 CYC Executive Meeting	
19/04/24	10:30-11:30 Call with HR Manager 13:00-14:00 Peer Review discussion 14:00-15:00 Call with Corporate Director of Adult Social Care & Integration	WFH
20/04/24	13:00-13:30 Call with Director of Public Health 13:30-14:00 HR discussion 14:00-15:00 Meeting with Leader of the Council 15:00-15:30 Call with Assistant Director of Policy & Strategy	West Offices, York
23/04/24	10:00-11:00 Elections Project Team meeting 13:00-13:30 Council Management Team pre-meeting 13:30-15:30 Executive / Council Management Team meeting	West Offices, York
24/04/24	09:00-09:30 Call with Executive Member for Health, Wellbeing & Adult Social Care 10:00-10:30 Council Management Team meeting 13:30-14:00 Call with Corporate Director of Children & Education 14:00-14:30 Call with Director of Governance 15:00-16:00 Call with York Place Director 16:00-16:30 Call with Leader of the Council	WFH
25/04/24	10:00-12:30 York Health and Care Partnership Executive Committee 13:00-14:00 Introductory Meeting with NYP Chief Constable	West Offices, York
26/04/24	09:00-09:30 Call with Head of HR 10:00-10:30 HR discussion 11:00-12:00 Call with Corporate Director of Adult Social Care & Integration 12:00-12:30 HR discussion 13:30-14:00 Staff session planning	WFH
29/04/24	10:00-15:00 Election meetings and preparation 15:00-16:30 Call with Head of HR	WFH
30/04/24	10:00-14:00 Election meetings and preparation 14:00-14:30 Call with Head of HR 14:30-15:00 Call with Director of Customer & Communities 15:00-17:00 Election preparation	WFH