

Ian Floyd, Chief Operating Officer, City of York Council
Calendar 1st January 2024 – 31st January 2024 inclusive

Dates		Location
01/01/24	Bank Holiday	N/A
02/01/24	Email catch up / report review	Working from home (WFH)
03/01/24	10:00-12:30 Council Management Team Meeting	WFH
04/01/24	10:00-11:00 Chief Executive Devolution Progress Update 13:00-13:30 Call with Corporate Director of Place 15:00-16:00 HR call	WFH
05/01/24	09:00-11:00 Report writing 11:00-11:30 Call with Leader of the Council 13:00-14:00 Peer Review discussion 14:00-14:30 Call with Chief Finance Officer and Head of HR	WFH
08/01/24	10:00-11:00 Humber/York/North Yorkshire Chief Executives Catch up Meeting 11:00-11:30 HR call 12:00-12:30 HR call 14:00-15:00 Health Partnership meeting 15:00-15:30 HR call 16:00-16:30 HR call	WFH
09/01/24	10:00-11:00 Elections project team meeting 13:00-15:00 Executive / Council Management Team meeting 15:00-16:00 York Central discussion 16:00-17:00 HR call	West Offices, York
10/01/24	10:00-12:30 Council Management Team Meeting 13:30-15:30 York Central Advisory Board Meeting	WFH
11/01/24	10:00-17:00 HR calls	WFH
12/01/24	09:30-10:00 HR discussion	WFH
15/01/24	10:00-10:30 CYC Staff Session 10:30-11:00 HR call 14:00-14:30 Call with Chief Finance Officer 16:30-17:00 HR call	West Offices, York
16/01/24	09:30-10:00 HR call 10:00-10:30 Call with York Safeguarding Board Chair 10:30-11:00 Call with Director of Governance 11:00-11:30 Call with Corporate Director of Place 11:30-12:00 HR call 13:00-13:30 Call with Corporate Director of Children & Education 13:30-14:00 Call with Interim Corporate Director of Adults & Integration 14:00-16:00 Yorkshire Leaders Board 16:00-17:00 Meeting with Trade Unions & HR	WFH
17/01/24	09:45-10:00 Emergency Planning discussion 10:00-12:30 Council Management Team Meeting 12:30-13:00 Health discussion 13:00-13:30 Call with PA 13:30-14:30 Legal meeting 14:30-15:00 Devolution discussion	WFH

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Dates		Location
	15:00-16:30 Chief Executive's Group meeting	
18/01/24	09:30-10:00 Meeting with Leader of the Council 10:00-12:30 York Health and Care Partnership Executive Committee	West Offices, York
19/01/24	10:30-12:00 Cost Control meeting	West Offices, York
22/01/24	12:00-13:00 HR meeting 13:00-14:00 Pre-meeting – York & North Yorkshire Combined Authority 14:00-16:00 York and North Yorkshire Combined Authority Inaugural Meeting 17:30-19:00 Staffing Matters & Urgency Committee	County Hall, Northallerton West Offices, York
23/01/24	09:30-10:00 Staff Session pre-brief 10:00-11:00 Staff Q&A Session 13:30-15:30 Executive / Council Management Team meeting	West Offices, York
24/01/24	10:00-12:30 Council Management Team Meeting 13:30-14:00 Statutory Officers Meeting 14:00-14:30 Call with Head of HR 14:30-15:00 Call with Director of Public Health 15:30-16:00 Call with Leader of the Council 16:00-17:00 HR call	WFH
25/01/24	10:00-11:00 Corporate Consultative Negotiating Committee 11:00-12:30 Combined Authority Mayoral Election Board meeting 13:00-14:00 York Central discussion 16:00-18:00 CYC Executive Meeting	West Offices, York
26/01/24	11:00-11:30 Call with York Place Director 13:00-15:00 Regional Chief Executives meeting	WFH
29/01/24	10:00-10:30 Call with Corporate Director of Place 10:30-11:00 Call with Corporate Director of Children & Education 11:00-11:30 Call with Chief Finance Officer 13:00-14:00 Call with Leader of the Council 14:00-17:00 HR calls	WFH
30/01/24	10:00-11:00 HR call 11:00-12:00 Call with Leader of the Liberal Democrat Group 12:00-12:30 Call with Assistant Director of Policy & Strategy 13:00-15:00 HR calls 15:00-16:00 Net Zero discussion 16:00-16:30 Call with Interim Corporate Director of Adults & Integration	WFH
31/01/24	10:00-12:00 Council Management Team Meeting 13:00-14:00 HR call 14:00-14:30 Call with Director of Governance 14:30-15:00 Call with PA 15:00-16:00 Call with York Place Director 16:00-17:00 HR call	WFH