Mary Weastell, Chief Executive, City of York Council

Calendar 1st April 2019 – 30th April 2019 inclusive

Dates	Meeting / activity	Location
01/04/19	08:30-10:00 CYC & York Partners Business Breakfast Meeting 10:00-11:00 Meeting with Director of Policy at West Yorkshire Combined Authority (WYCA) 11:00-12:00 Meeting with PA 13:00-13:30 Meeting with Leader of the Council 13:30-14:30 Employee of the Month Presentation 15:00-16:00 Meeting with North Yorkshire Police Chief Constable 16:00-17:00 Meeting with Deputy Leader of the Council, Director of Customer & Corporate Services, Head of Corporate Strategy and City Partnerships and Rawcliffe & Clifton Without Councillor 17:00-17:30 Meeting with Director of Customer & Corporate Services, Senior Solicitor and Head of Civic & Democratic Service	Mansion House West Offices, Station Rise, York, YO1 6GA
02/04/19	08:30-09:30 Desk time 09:30-10:00 Call with Chairman of York City Knights 10:00-10:30 Call with Senior Consultant of Development & Planning at Cushman and Wakefield 10:30-11:00 Call with Director of Customer & Corporate Services 11:00-12:00 Desk time 13:00-14:30 Desk time 14:30-15:00 Meeting with PA 15:00-15:30 Meeting with Corporate Director of Children, Education & Communities 16:00-16:30 Briefing for Two Signal Regiment Freedom Parade 16:30-17:00 Meeting with Corporate Director of Health, Housing & Adult Social Care 17:00-17:30 Desk time	Northallerton WO
03/04/19	08:30-10:00 Desk time 10:00-13:00 Two Signal Regiment Freedom Parade 14:00-14:30 Desk time 14:30-15:00 Pre-brief for internal Cost Control Meeting 15:00-15:30 Meeting with Customer & Complaints Feedback Manager and Information Governance & Feedback Team Manager 16:00-17:00 Meeting with York St John University Vice Chancellor 17:30-19:00 York Business Ambassador Programme	Mansion House / Duncombe Place WO Betty's, York
04/04/19	08:30-12:00 Urgent work / desk time 13:15-14:00 Meeting with Corporate Director of Health, Housing & Adult Social Care, Corporate Director of Children, Education & Communities and Head of Corporate Strategy and City Partnerships 14:00-17:30 Urgent work / desk time	WO
05/04/19	08:30-11:30 Urgent work / desk time	Northallerton

Dates	Meeting / activity	Location
	11:30-12:00 Call with Director of Customer & Corporate Services and CYC Senior Solicitor 13:30-14:00 Call with Assistant Director of Joint Commissioning 14:00-14:30 Call with Assistant Director of Regeneration & Asset Management 14:30-17:30 Urgent work / desk time	
08/04/19	08:30-09:30 Desk time 09:30-15:30 Community Mental Health conference 15:30-17:30 Desk time	WO York St John University WO
09/04/19	08:30-11:00 Desk time 11:00-12:00 Meeting with Interim Assistant Director of Legal & Governance 13:00-13:30 Meeting with Assistant Director of Planning & Public Protection 13:30-14:00 Meeting with Head of Economic Growth 14:00-15:00 Meeting with external auditors 15:00-16:30 Joint Commissioning Steering Group 16:30-17:00 Meeting with Assistant Director of Transport, Highways & Environment 17:00-17:30 Desk time	WO
10/04/19	08:45-09:00 Meeting with Corporate Director of Economy & Place 09:00-12:00 Council Management Team Meeting 13:00-13:30 Meeting with Elections Manager 13:30-14:30 Meeting with founder of Hemingway Design 14:30-15:00 Meeting with Corporate Policy and City Partnerships Strategic Officer 15:30-16:30 Meeting with Director of National Railway Museum 16:30-17:30 Desk time	WO National Railway Museum WO
11/04/19	08:30-09:30 Desk time 09:30-10:30 Meeting with Director of Public Health 10:30-12:30 North Yorkshire & York Systems Leadership Group 13:00-15:00 Private Appointment 15:00-16:00 Meeting with York, North Yorkshire & East Riding Local Enterprise Partnership Chief Operating Officer 16:00-17:00 Meeting with PA 17:00-17:30 Desk time	WO
12/04/19	08:30-11:30 'The Woman Beyond' Business Breakfast held by Make it York 13:00-14:00 Meeting with Vale of York Clinical Commissioning Group (CCG) Accountable Officer 14:00-16:00 Vale of York CCG / CYC Joint Executive Meeting 16:00-17:30 Desk time	The Ivy, York WO
15/04/19	08:30-09:00 Desk time 09:00-09:30 Daily Election Team Meeting 09:30-10:30 Meeting with PA	WO

Dates	Meeting / activity	Location
	10:30-11:30 Meeting with Lendlease Liaison Manager 11:30-12:30 Meeting with Corporate Director of Health, Housing & Adult Social Care, Corporate Director of Children, Education & Communities, and Head of Corporate Strategy and City Partnerships 13:00-13:30 Meeting with Leader of the Council 14:00-15:00 Meeting with Public Health Specialist Practitioner 15:00-15:30 Meeting with Head of HR 15:30-16:30 Meeting with Corporate Director of Children, Education & Communities 16:30-17:30 Desk time	
16/04/19	08:30-Desk time 09:00-09:30 Daily Election Team Meeting 09:30-12:00 Desk time / urgent work 13:00-13:30 Meeting with Head of Corporate Strategy and City Partnerships 13:30-14:30 Meeting with Director of Customer & Corporate Services 14:30-15:00 Meeting with Head of Communications 15:00-17:30 Private appointment	WO
17/04/19	08:30-09:00 Desk time 09:00-12:00 Council Management Team Meeting 13:00-13:30 CYC staff information event on Community Led Support 13:30-14:00 Meeting with PA 14:00-15:00 Meeting with Senior Consultant of Development & Planning at Cushman and Wakefield and Unipart Rail Chief Executive 15:30-16:30 Meeting with Corporate Director of Health, Housing & Adult Social Care 16:30-17:30 Desk time	WO
18/04/19	Annual Leave AM 13:00-14:00 Travel 14:00-15:30 Election count site visit 15:30-16:30 Travel 16:30-17:00 Call with PA 17:00-17:30 Desk time	N/A Energise, York, YO24 3DX Northallerton
22/04/19	Bank Holiday	
23/04/19	08:30-09:00 Desk time 09:00-11:00 Election Duties 11:00-12:00 Meeting with Deputy Leader 13:00-14:00 Meeting with Head of HR, Head of Communications and Public Health Specialist Practitioner 14:00-15:00 Meeting with Director of Customer & Corporate Services and internal Audit & Fraud Manager 15:00-16:30 Desk time 16:30-17:30 Call with North Yorkshire Police Chief Constable	WO
24/04/19	08:30-10:00 Election Duties	WO

Dates	Meeting / activity	Location
	10:00-10:30 Meeting with Director of Customer & Corporate Services 10:30-11:00 Meeting with PA 11:30-12:00 Meeting with Council Management Team, Head of Civic & Democratic Services and Democracy Officer 13:00-14:00 Meeting with CYC Corporate Directors 14:00-15:30 Meeting with Corporate Director of Economy & Place 15:30-16:00 Call with Betty's Managing Director 16:00-17:30 Desk time	
25/04/19	Annual Leave AM 12:00-13:00 Travel 13:00-14:00 Meeting with Welcome to Yorkshire Interim Chair and Regional Chief Executives and Leaders 14:00-16:00 Meeting overrun / travel 16:00-17:30 Desk time	WO Wellington House, Leeds
26/04/19	08:30-12:00 Election Duties 13:00-15:00 West Yorkshire, York & Humber Chief Executive's Meeting 15:00-16:00 Desk time 16:00-16:10 Call with Assistant Director of Planning & Public Protection 16:10-16:30 Call with Betty's Managing Director 16:30-17:30 Desk time	Northallerton
29/04/19	08:30-09:30 Election duties 09:30-10:00 Meeting with Assistant Director of Legal & Governance, and Election Manager 10:00-11:00 Executive Portfolio Holder / Council Management Team Meeting 11:00-11:40 Call with Greenwich Leisure Company (GLL) Managing Director 13:00-13:30 Meeting with Leader of the Council 13:30-14:30 Meeting with Director of Customer & Corporate Services, Assistant Director of Legal & Governance and Head of HR 14:30-15:00 Meeting with Head of HR 15:00-15:30 Meeting with Assistant Director of Legal & Governance and Senior Solicitor 15:30-17:30 Desk time / election duties	WO
30/04/19	08:30-09:30 Desk time / election duties 09:30-10:00 Meeting with PA 10:00-10:30 Meeting with Head of Programmes 10:30-12:00 Election Duties 13:00-15:00 York Central Gateway Review Meeting 15:00-15:30 Call with York City Football Club Chairman 16:00-16:30 Call with Leeds City Council Chief Executive and Doncaster Council Chief Executive 16:30-17:30 Yorkshire Chief Executive's teleconference	WO