

**Ian Floyd, Chief Operating Officer, City of York Council**  
**Calendar 1<sup>st</sup> September 2023 – 30<sup>th</sup> September 2023 inclusive**

Dates		Location
01/09/23	Report review and preparation	Working from home (WFH)
04/09/23	13:00-14:00 Call with Mazars, CYC external auditors 14:00-15:00 Finance meeting 15:00-16:00 Call with Leader of the Council	West Offices, York
05/09/23	12:00-12:30 Call with Head of HR 13:00-14:00 Finance meeting 15:00-15:30 Call with Corporate Director of Children & Education 16:30-17:00 Call with Director of Customer & Communities 17:00-17:30 Devolution discussion	WFH
06/09/23	10:00-12:30 Council Management Team Meeting 12:30-13:00 Finance meeting 14:00-14:30 HR call	WFH
07/09/23	10:00-10:30 Devolution discussion 10:30-11:00 Call with PA 12:30-13:10 Social Care discussion 14:00-15:30 Recruitment discussion 16:00-16:30 Call with Corporate Director of Place	WFH
08/09/23	10:00-11:00 HR discussion	WFH
11/09/23	10:00-12:30 Children's Social Care Assurance & Ambition Board Meeting 13:30-16:00 Leading Together Session	West Offices, York
12/09/23	09:00-10:30 Report review 12:00-12:30 Call with Leader of the Council 13:30-15:30 Council Plan discussion	WFH West Offices, York
13/09/23	10:00-11:30 Council Management Team Meeting 11:30-12:00 Call with Head of HR 13:30-14:00 Call with Director of Governance 14:00-14:30 HR call 15:30-16:00 Call with Corporate Director of Place and Director of Customer & Communities 16:00-16:30 Call with Chief Finance Officer	WFH
14/09/23	10:00-11:00 HR call 11:00-12:00 Working as One Programme Board 17:30-20:00 CYC Executive Meeting	WFH West Offices, York
15/09/23	10:00-10:30 Call with Corporate Director of Adult Services & Integration Report review and preparation	WFH
18/09/23	09:00-17:00 Director of Public Health Interviews	West Offices, York
19/09/23	10:00-12:00 Meeting with Leader of the Council 17:00-17:45 HR discussion	West Offices, York
20/09/23	10:00-12:30 Council Management Team Meeting 13:00-14:30 North Yorkshire Local Resilience Forum Executive Board Meeting	WFH
21/09/23	10:00-12:30 York Health and Care Partnership Executive Committee 18:00-22:00 Full Council Meeting	West Offices, York The Citadel, York

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Dates		Location
22/09/23	10:00-12:00 Regional Chief Executives Meeting 13:00-13:30 Devolution discussion 13:30-14:00 HR call 14:00-15:00 Finance discussion	WFH
25/09/23	11:30-12:00 Call with PA 14:30-15:00 Call with Interim Director of Public Health 15:00-15:30 Call with Corporate Director of Children & Education	N/A
26/09/23	09:00-10:00 Corporate Peer Challenge discussion 12:45-13:15 Council Management Team Meeting 13:30-15:30 Executive / Council Management Team Briefing	West Offices, York
27/09/23	10:00-11:30 Meeting of the Local Authority Chief Executives and Place Directors 12:00-13:00 Integrated Care Partnership pre-meet 14:00-16:00 Integrated Care Partnership Meeting	Broughton
28/09/23	12:00-12:30 Call with Director of Customer & Communities 13:00-13:30 Call with Corporate Director of Place 13:30-14:00 Call with Head of HR 14:00-14:30 Devolution catch up	WFH
29/09/23	Report review and preparation 12:30-14:00 Executive Paper discussion	WFH West Offices, York