

## **Privacy Notice for Clifton Moor and Wigginton Road junction upgrades**

We will keep this privacy notice under regular review; it was last updated in February 2019. When we use your personal data, City of York Council (CYC) complies with data protection legislation, and is the registered 'Controller'. Our data protection notification is registered with the Information Commissioner's Office (ICO) – reference Z5809563.

We would like to invite you to take part in a short survey about proposals to improve the York Outer Ring Road roundabouts at Clifton Moor and Wigginton Road.

As you may already know, there has been some recent changes to the law about what can be done with your personal data.

This means we need to tell you what we will do with the information we collect through the survey and get your consent for this.

You can withdraw your consent at any time through email by contacting [YORR@york.gov.uk](mailto:YORR@york.gov.uk)

### **What information we will collect?**

Your thoughts and opinions about the proposals.

### **What will we do with the information/why do we want it?**

We will use the information you give us to form the final scheme which will be considered along with the responses to this consultation by the executive member for transport and planning.

Any information we use in presentations or reports will be anonymised and so will not identify any individuals.

We will ensure that it is used for no other purpose and is not disclosed to a third party i.e. other companies or individuals unless we are required to do so by law, for the prevention of crime and the detection of fraud, etc.

### **Why do we need personal information from you?**

We only use your personal information with your explicit and informed consent for the purposes described/as set out in this Privacy Notice, in order to improve services for particular groups of people where they identify appropriate concerns.

### **Where will the information be kept?**

We will keep the information you give us and your personal data in the council's secure network drive and make sure it is unavailable to anyone who should not have access to it.

Online data will be collected using SurveyMonkey. To find out how they use your information, please [click here](#).

**How long will we keep the information for?**

We will keep the information you give us and your personal data for up to three years and then will securely destroy it. Where required or appropriate to, at the end of the retention period, we will pass onto the City Archives any relevant information

**Your rights**

To find out about your rights under data protection law, you can go to the Information Commissioners Office (ICO)

<https://ico.org.uk/for-the-public/>

You can also find information about your rights at

<https://www.york.gov.uk/privacy>

If you have any questions about this email, want to exercise your rights, or if you have a complaint about how your information has been used, please contact us at

[foi@york.gov.uk](mailto:foi@york.gov.uk)

or on 01904 554145 or write to the

Data Protection Officer City of York Council West Offices Station Rise  
York YO1 6GA.